

# **LIBRARY ANNUAL REPORT**

2021-2022

## **KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE LIBRARY**

The 2021-2022 fiscal year was a period of significant growth and adaptation for our library. Despite challenges posed by the ongoing pandemic we expanded our digital resources and continued to provide essential services.

### **Library Staff**

Rajeena T P (Librarian)

Muhsina K K (Asst.Librarian)

Fathima shahala P (Library Assistant)

Hasna K (Digital Library Assistant)

In order to meet the curricular and extracurricular information needs of students and staff library acquired a total of 151 new books in different areas of studies have been added to existing collection in the library.

### **Library Orientation**

In order to make an effort to familiarize every new member with resources services, facilities e-resources etc. Library orientation was organized for newly admitted students through online platform.

### **Library Membership**

All postgraduate and undergraduate students who took admission in 2020- 2021 academic session were given with the library membership. Late to issue library card during pandemic.

So library cards issued to students 21<sup>st</sup> October 2021 onwards.



  
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## LIBRARY USAGE

All Postgraduate and undergraduate students who took admission in the 2021-2022 academic session were given with the library membership. Library cards have been distributed to most of the students. Membership to new staff who joined the institute during this year has also been given.

The average daily user count in the library is 150.

Transaction of Books

No. of issued books (PER DAY)-35

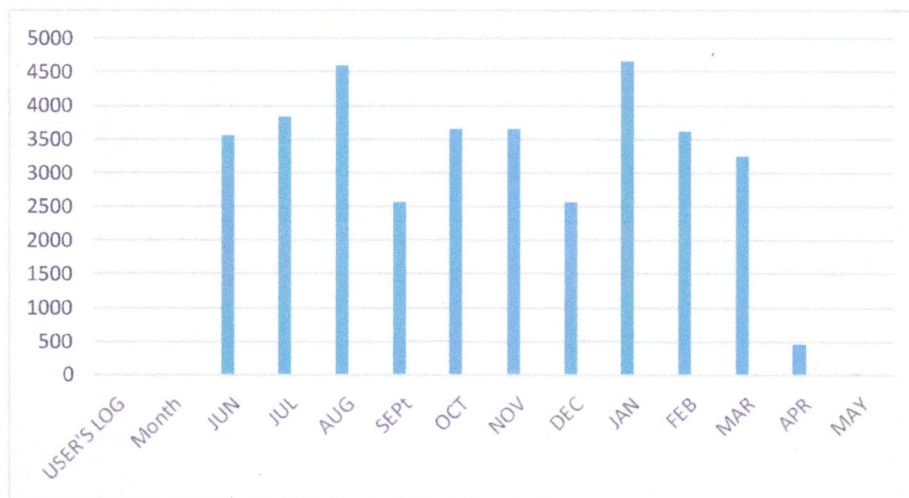
No. of returned books (PER DAY)-

28

No. of users of reprographic service (PER DAY)-64

## USER STATISTICS

Student Attendance Record



*M. Abdul Azeez*  
... M. ABDUL AZEEZ  
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## Library Collections


The college library has an important collection of both printed and digital resources.

### PRINT COLLECTIONS

<b>Total Books</b>	<b>8906</b>
<b>Reference Books</b>	<b>386</b>
<b>Journals</b>	<b>13</b>
<b>Periodicals</b>	<b>20</b>
<b>Newspapers</b>	<b>07</b>

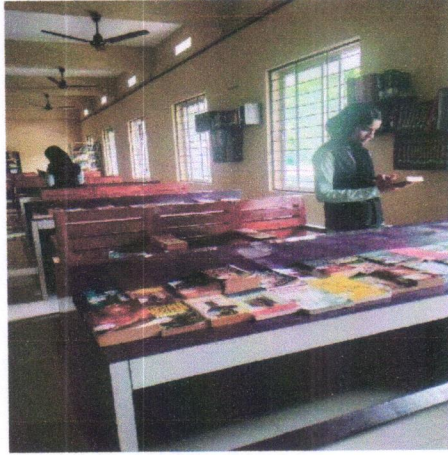
Subject		No. of Books Added	Total Books
Language	Arabic	5	69
	Malayalam	384	1473
	Hindi	0	63
Commerce		341	1211
Botany		121	136
Economics		63	268
English		1398	2709
Political Science		60	340
Mathematics		105	661
Physics		191	849
Chemistry		49	57
Computer Science		3	170
History		54	110
Journalism		6	62
General		391	536
Religion		146	146
Zoology		52	46



  
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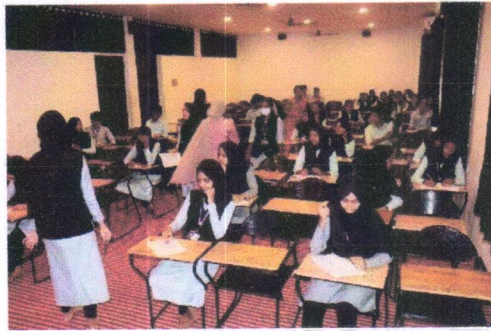
## Reading day Celebration


As part of the reading day celebration an exhibition was held for English and Malayalam literature books to encourage the student on 19<sup>th</sup> June 2021.



## Program on Gandhi Jayanthi

On behalf of Gandhi Jayanthi (2<sup>nd</sup> October) library organized a Quiz competition about Mahatma Gandhi on October 2021. Due to delay in starting offline classes due to COVID, program was conducted on 26<sup>th</sup> October.




  
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## Library Committee

A library committee is a group of individuals who oversee and support the management and development of a library. Effective library committees are essential for ensuring that libraries meet the needs of their users and adapt to changing information landscapes.

- Chairman** Principal
- Secretary** Rajeena T P (Librarian)
- Members** Ranjini (Asst.prof. Dept.of Malayalam)
- Riyas ((System Administrator)
- Muhsina K K (Asst.Librarian)
- Hasna (Asst.Digital Library)



  
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