

FOR 1st CYCLE OF ACCREDITATION

KOTTAKKAL FAROOK ARTS AND SCIENCE COLLEGE

KOTTAKKAL FAROOK ARTS AND SCIENCE COLLEGE PARAPPUR P.O KOTTAKKAL MALAPPURAM-676503 676503

www.kottakkalfarookcollege.edu.in

SSR SUBMITTED DATE: 18-08-2024

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kottakkal Farook Arts and Science College was established in 2005 and is an unaided college affiliated with the University of Calicut. It is managed by the FAROOK EDUCATIONAL SOCIETY, which has been running educational institutions since 1982. The college is recognised by the UGC under section 2(f) and is accessible from neighbouring panchayats and Kottakkal town. The college aims to provide higher education to students who cannot secure admission to government or aided colleges due to lower marks. Initially, the college offered three undergraduate courses but now provides ten undergraduate and three postgraduate programs in arts, science, commerce and management under the Choice-based Credit and Semester System. The UG programmes have related core courses, common, complementary, elective, audit and open courses. The PG programmes have elective, audit and ability enhancement courses. Additionally, it offers students to join careeroriented certificate courses and add-ons, and the college collaborates with training centres and business concerns for internships during the programme's tenure. Besides, it facilitates community engagement programmes, life skills and career and personality development avenues. In 2023, the college enrolled 1401 students and is supported by 61 teaching staff and 24 non-teaching staff. The institution focuses on value-based education, encouraging students to excel in academic, sports, and cultural fields and face new challenges. The college aims to improve teaching, learning, research, extension activities, and student employability. Despite being relatively young, the college is ambitious and committed to holistic student development. Plans include applying for new courses, modernising infrastructure, and improving faculty quality and evaluation procedures. The college's centralised admission portal is popular, indicating high demand. It aims to empower and uplift underprivileged communities through education, fostering personal and professional growth.

Vision

Our vision is to empower and uplift underprivileged communities through education, enabling them to become active contributors to the nation's growth.

We envision a future where every student, regardless of their background, has access to quality education that equips them with the skills and knowledge to thrive in a rapidly changing world. We aim to foster an inclusive learning environment that imparts academic knowledge and nurtures critical thinking, creativity, and social responsibility. By providing a robust educational foundation, we strive to break the cycle of poverty and create a more equitable society. Our vision is to be a leading academic institution recognised for our commitment to excellence, innovation, and social impact. We aspire to produce graduates who are competent in their respective fields and compassionate and ethical individuals who contribute positively to their communities. Through continuous improvement and adaptation to global educational trends, we seek to remain at the forefront of higher education, preparing our students to meet future challenges. Our ultimate goal is to transform lives through education and to be a beacon of hope and opportunity for underprivileged communities.

Mission

Our mission is to provide exceptional educational infrastructure and an academic environment that promotes higher learning, fosters strong moral values, and encourages personal and professional growth.

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We are committed to offering students diverse opportunities to realize their full potential through a range of curricular and co-curricular activities, emphasizing excellence and quality teaching with a modern outlook. We aim to create a nurturing and supportive environment where students can thrive academically, socially, and emotionally.

Our mission includes integrating modern ICT tools to enhance the educational experience and make learning more tech-savvy. We focus on providing experiential learning, service learning, flipped classrooms, peer learning, supplemental learning, blended learning, and other student-centric learning practices. We also emphasise community engagement, with students participating in outreach activities, projects, field trips, study tours, and social activities. Our ultimate goal is to promote education as a means to enrich lives and make a positive impact on society. We strive to develop well-rounded individuals who are equipped with the knowledge, skills, and values needed to succeed in their personal and professional lives. Through continuous innovation and improvement, we aim to achieve our mission of empowering students and contributing to the betterment of society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Curricular Aspects

- Effective curriculum planning through a comprehensive academic calendar and transparent policies reflects structured academic planning and a commitment to fair practices.
- Defined learning outcomes are systematically monitored, supported by a robust feedback mechanism that includes student evaluations of curriculum and faculty performance.
- Numerous certificate courses.
- MOUs with adjoining educational institutions for Faculty Exchange Programmes, FDPs, Inter-College Students' Seminars, alumni talk series, cultural meets, and other ventures.
- Transparent and efficient internal examination system.

Teaching-Learning and Evaluation

- Supportive teaching, non-teaching, and laboratory staff, a library, digital library, excellent infrastructure with smart classrooms, and well-equipped laboratories.
- Excellent Student-Teacher rapport emphasizing mentoring and counseling, with MOUs with professional bodies offering such services.
- Admits the statutory maximum number of students and follows government reservation policies.

Research, Innovations, and Extension

- Library & resource centre with 9461 books, 32 journal subscriptions, and 3454 E-books in the college D Space digital repository.
- Subscription to NLIST and NDL through INFLIBNET since 2012.
- Student involvement in palliative and community care services.
- Holistic and innovative learning, experiential projects, supplemental learning, etc.
- MOUs with adjoining educational institutions for Faculty Exchange Programmes, Inter-College Students' Seminars, alumni talk series, cultural meets, and other ventures.

Infrastructure and Learning Resources

- Advanced ERP, LMS, E-library portal, and a centralized college portal for administrative functions.
- Internet and Wi-Fi (300mbps).
- Solar energy (70 KV on grid) and rainwater harvesting.
- Green campus initiatives.
- Health and fitness center, yoga center, and a gym.
- Student support services: canteen, store, bus facilities, reprographic center, automated office, and CCTV surveillance.

Student Support and Progression

- High enrollment ratios, particularly among OBC and female students.
- Support for extracurricular activities with sufficient sports infrastructure and various cultural activities.
- Strong alumni association.
- Streamlined advisory system, mentoring, counseling, induction, and orientation classes.

Governance, Leadership, and Management

- Effective functional bodies like the Governing Body, IQAC, PTA, and Alumni Association.
- Digitalization of office administration to move towards a paperless office.
- Visionary management team.

Institutional Values and Best Practices

- Green campus, Solar energy, rainwater harvesting.
- Student involvement in palliative and community care services.

Institutional Weakness

Curricular Aspects

- University Curriculum Limitations: The university curriculum restricts the academic flexibility of the college, limiting its ability to innovate and offer diverse courses.
- Centralized Admission Process: The centralized admission process often results in self-financing colleges like Kottakkal Farook Arts and Science College receiving less-preferred students, impacting the quality of the student cohort.

Teaching-Learning and Evaluation

- Job Hopping Among Teaching Staff: The issue of job hopping among permanent teaching staff disrupts the continuity and long-term planning of academic programs.
- High Dropout Rates Among Female Students: High dropout rates among female students, primarily due to early marriages and the absence of a hostel facility, hinder student progression and inclusivity.

Research, Innovations, and Extension

• Lack of Local Industry Support: The college lacks sufficient support from local industries for resource mobilization and employment generation, limiting practical exposure and industry-relevant research opportunities.

Infrastructure and Learning Resources

- Limited Land Space: The college faces limitations in land space due to its urban proximity and high land values, hindering its ability to expand and develop new infrastructure.
- Lack of Government Funding: The absence of government funding for infrastructure development impacts the college's growth and infrastructure quality.

Student Support and Progression

• Economic Challenges of Students: Economic challenges faced by students from poor backgrounds impact their ability to afford both primary programs and add-on courses simultaneously, affecting their progression and academic experience.

Governance, Leadership, and Management

• Policy Restrictions: University and government policies impose restrictions on the sanctioning and affiliation of new courses, limiting the college's ability to offer a diverse range of courses.

Institutional Values and Best Practices

- High Dropout Rates Among Female Students: The high dropout rates among female students, attributed to early marriages and the absence of a hostel, reflect a challenge in maintaining student retention and fostering a conducive learning environment.
- Economic Challenges Faced by Students: The economic challenges faced by students from poor backgrounds also align with the institutional values and best practices, highlighting the need for enhanced support mechanisms and inclusivity initiatives.

Institutional Opportunity

Curricular Aspects

- Opportunities to start innovative courses, new postgraduate departments, vocational programs to cater to diverse student interests.
- Elevating undergraduate departments to postgraduate levels and establishing research centers .

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Teaching-Learning and Evaluation

- The college can provide quality education to economically and socially backward sections, contributing to inclusive growth and societal development.
- Increase the infrastructure facilities for learning, sports and cultural activities, Campus placements, Internships, Career orientation classes, and guidance for competitive examinations.
- Participation in interdisciplinary education and the exploration of non-conventional and green resources can enhance the college's academic diversity and sustainability efforts.

Research, Innovations, and Extension

- Organizing international seminars and conferences can facilitate knowledge exchange
- Undertaking research relevant to rural needs can address local challenges and contribute to community development.
- Encouraging faculty for doctoral research and focused projects that enhance teacher quality.

Infrastructure and Learning Resources

- Utilizing campus space efficiently, exploring international collaborations, and upgrading management information systems can enhance the college's infrastructure and technological capabilities.
- Strengthening campus placements and networking with alumni can improve placement opportunities for students and enhance industry-academic partnerships.
- Offering additional courses for enhancing skills can cater to the evolving needs of the job market.

Student Support and Progression

- Enhancing sports and cultural activities, along with increasing involvement of the students in internships, Skill orientation programmes, Career Development, and guidance for competitive examinations.
- Promotion of students to appear JRF, NET, and other State or National level examinations.
- Exploring interdisciplinary education and non-conventional resources can provide students with diverse learning opportunities and enhance their academic experience.

Governance, Leadership, and Management

- Enhancing campus placements and networking with alumni can improve placement opportunities for students and strengthen industry-academic collaborations.
- Strengthening faculty for doctoral research and focused projects can enhance the college's academic quality and research output.
- Developing additional courses for enhancing skills can align students with industry requirements and enhance their employability.

Institutional Values and Best Practices

- Exploring international collaborations with foreign universities can enhance the college's global outlook and facilitate knowledge exchange.
- Participation in interdisciplinary education and utilizing non-conventional resources can enrich the academic experience and foster innovative thinking among students and faculty.

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Institutional Challenge

Curricular Aspects

- Industry-Friendly Syllabus: Making the syllabus more industry-friendly is a challenge.
- Skill-Oriented Programs: Introducing more skill-oriented programs is necessary to meet changing higher education requirements.

Teaching-Learning and Evaluation

- Oral English Communication: Improving students' oral English communication to meet global competencies is a significant hurdle.
- Faculty Reskilling: Reskilling faculty to cope with changing higher education requirements is essential.

Research, Innovations, and Extension

- Technology Transfer: Transferring technology from academics to industries is a challenge.
- Faculty Research Motivation: Motivating faculty towards sustainable and purposeful research is crucial.

Infrastructure and Learning Resources

- Infrastructure Maintenance: High maintenance costs for infrastructure add financial strain.
- Skill Development Programs: Introducing more skill-oriented programs is necessary.

Student Support and Progression

- Involvement of Weaker Sections: Achieving academic excellence by involving students from socially weaker sections is challenging.
- Distance Education: Addressing the increasing number of students opting for open universities and distance education is challenging.

Governance, Leadership, and Management

- Admissions Demand: Addressing the high demand for admissions is a challenge.
- Faculty Research Support: Obtaining research grants and patents is a challenge.

Institutional Values and Best Practices

- Entrepreneurship Development: Developing entrepreneurs among students for self-employment is a significant challenge.
- Foreign Universities Entry: Managing the entry of foreign universities is a challenge.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Effective Curriculum Planning and Delivery

The institution, affiliated with the University of Calicut since 2005, offers 10 undergraduate and 3 postgraduate courses and enhances education through its own academic calendar.

Framework for Curriculum Planning:

- College Council: Advises on infrastructure and academics.
- **IQAC:** Coordinates quality and documentation.
- Academic Committee & Sub-committees: Ensures planning, delivery, monitoring, and feedback.
- Examination Committee: Manages examinations.
- Attendance Monitoring & Dropout Management Committee: Reduces dropouts.
- PACE: Manages add-on programs and outreach.
- Board of Studies and Curriculum Review Committee: Develops and reviews syllabi.

Delivery Mechanism:

• ICT-enabled classrooms, library & digital resource centre, ERP & LMS, labs, e-content development, information console, course delivery apps, and language lab.

Documentation Process:

• Academic calendars, minutes of academic bodies, action plans, timetables, induction programs, mentormentee system, PTA, experiential learning, certificate courses, MOOCs, grievance redressal, seminars, workshops, industrial visits, faculty development programs, talk series, handbook & brochures, lesson plans, stakeholder feedback, D-Space for e-learning.

Academic Coordination:

Department coordinators streamline activities, prepare timetables and action plans. Review meetings
manage assessments, attendance, projects, and special programs. Faculty development programs are
organized, and E-Content Development is accessible online.

Continuous Internal Assessment (CIA):

• Committees oversee assessments. IQAC analyzes feedback and publishes Action Taken Reports (ATRs) online.

Crosscutting Issues:

Professional Ethics:

• Guidelines in the teacher diary and handbook. Ethics committee monitors adherence and conducts

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programs. 30 courses and 17 certificate courses focus on ethics.

Gender:

• 25 gender-equity courses, one audit course, one certificate course. Women Development Cell, safe environment initiatives, fitness center slots, and orientation sessions.

Human Values:

 26 moral values courses, one audit course, and three certificate courses. These are integrated through induction programs, special training, and activities. KFASC Palliative Care Club and NSS conduct community service.

Environment & Sustainability:

• 26 environment-related courses, audit courses on environmental studies, and two certificate courses. Rainwater harvesting, biogas plants, solid waste management, NSS programs, and Eco club activities.

These integrated issues foster a holistic educational environment.

Teaching-learning and Evaluation

Teaching-Learning and Evaluation

The institution is dedicated to fostering exceptional student-focused pedagogy, aiming to elevate learning experiences through student-centric methods.

Experiential Learning:

- Developed an experiential learning policy with specific projects for each semester.
- Conducted course-related extension and outreach activities in an adopted village.
- Promoted interactive learning through group discussions, quizzes, news analysis, educational games, and Q&A sessions.
- Organized science exhibitions attended by school children, explained by college students.
- Introduced alumni talk series, peer discussions, and supplemental learning groups.
- Encouraged industrial and field visits.
- Implemented add-on and certificate courses for practical exposure.
- Developed video tutorial e-content materials for flipped classroom teaching.
- Hosted experience-sharing sessions with entrepreneurs and businessmen.
- Facilitated internships through MoUs with various businesses.
- Conducted special lab sessions and provided experiential learning through newspaper making and campus radio.
- Organized events like Trade-gala and Monetize Your Passion.
- Adopted debates, panel discussions, presentations, and vocational training.

Participatory Learning:

- Hosted literary competitions and radio programs.
- Offered financial literacy programs and vocational skills development through radio.
- Promoted extracurricular activities, including literary and film festivals.
- Encouraged active learning through intercollegiate competitions, group seminars, and field trips.
- Facilitated peer teaching, cross teaching, exhibitions, debates, quizzes, and industrial visits.
- Raised awareness about social issues through posters and wall magazines.

Problem-Solving Methodologies:

- Utilized case studies and simulation exercises in real-world scenarios.
- Organized brainstorming and role-playing sessions.
- Incorporated game-based learning across departments.
- Encouraged collaborative problem-solving through group projects.
- Provided guided practice through mentors, the college counseling center (Ashraya), and class advisors.
- Utilized college ERP, LMS, and other ICT tools for problem-solving assistance.
- Sought feedback and reflection on problem-solving efforts.
- Promoted demonstration of problem-solving strategies and techniques across departments.

Research, Innovations and Extension

Research, Innovations, and Extension

Kottakkal Farook Arts and Science College has established a robust ecosystem fostering innovation and knowledge transfer, emphasizing the Indian Knowledge System (IKS) and Intellectual Property Rights (IPR).

Initiatives for Innovation Ecosystem:

- **IPR Cell:** Educates and guides on IPR.
- **EDC Cell:** Promotes entrepreneurship.
- Young Innovators Program (YIP Kerala): Encourages student innovation.
- **IEDC:** Supports innovative projects.
- MGNRE Program: Focuses on rural development.
- Institution's Innovation Council (IIC): Promotes innovation.
- Research Development Council (RDC): Facilitates research activities.
- Industry-Academia Collaboration: Engages with entrepreneurs and industries.
- Collaboration and Networking: Encourages stakeholder partnerships.
- Academia and Community Collaboration: Conducts LED bulb camps, promotes medicinal plant cultivation, mushroom cultivation, and beekeeping.
- Incubation Centre (INNO HUB): Nurtures ventures.

Prominent Activities:

- Workshops and seminars on innovation and IKS.
- Practical learning through newspaper making, campus radio, and hands-on training.
- Community engagement projects like medicinal plant cultivation and electrical gadget repair.

Extension Activities and Community Impact

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The college conducts extensive extension and outreach activities to address social issues and foster holistic student development.

Institution-Level Activities:

- NSS Activities: Includes flood relief, Pothichoru, dress bank, old age home visits, blood donations, and awareness campaigns.
- **KFASC Palliative Care Club:** Organizes crowdfunding, micro-donation programs, dialysis aid fund, and home care with SOLACE.
- Energy Conservation Club: Conducts LED bulb making and repairing workshops.

Department-Level Activities:

- **Botany:** Herbal plant distribution and VERDURA initiatives.
- English: Language enrichment sessions and Anganwadi activities.
- Economics: Financial literacy campaigns.
- Commerce & Management: Workshops on UPI transactions, banking, and insurance.
- Physics: Eureka Lab and power audit.
- Mathematics: Basic arithmetic sessions.
- **Political Science:** Children's Day celebrations and visits to schools for differently-abled children.

Impact Assessment: Extension activities have positively impacted community health, environmental sustainability, education, skill development, and healthcare, while sensitizing students to social and environmental issues.

Awards and Recognitions

The college has received awards and recognitions, including:

- Awards from C4CCCI for childhood cancer activities.
- Blood donation certificates from regional centers and hospitals.
- NSS Unit awards for blood donation camps.
- Appreciation certificates from SEBI's National Institute of Security Markets, Kerala State Electricity Board officers association, and for the "Campuses for Navakeralam" project.

Infrastructure and Learning Resources

Infrastructure and Learning Resources

Kottakkal Farook Arts and Science College boasts a comprehensive range of infrastructure and facilities for teaching, learning, and student activities.

Academic Facilities:

- Classrooms: ICT-enabled with projectors, smart TVs, interactive panels, and Wi-Fi.
- Laboratories: Five science labs and computer labs with updated software and hardware.
- Library: Automated with BOOK MAGIC software, N-List subscription, digital repository, and

customized MOODLE LMS.

• Inno Hub & Incubation Centre: Fosters innovation and entrepreneurship.

Sports and Recreation Facilities:

- Sports Fields: Facilities for football, cricket, badminton, basketball, tennis, roller skating, and athletics.
- Wellness Retreat: Gymnasium, fitness, and yoga center.
- **Student Amenities:** Shaded seating areas, dining facilities for 500 students, common areas for relaxation, restrooms, medical center, and emergency vehicle.

Facilities for Differently-Abled:

• Accessible washrooms, lifts, ramps, and wheelchairs.

Technology Infrastructure:

- Internet Connectivity: High-speed internet with multiple ISPs, 300 Mbps Wi-Fi, and backup connections.
- Computer Labs: State-of-the-art labs with modern technology and software.
- E-Content Development Centre: Equipped for creating digital content.
- **Power Backup:** Standby generators and UPS systems.

Administrative Facilities:

- Offices: LAN-enabled offices, staff rooms, faculty offices, conference rooms, and storage.
- **Safety Measures:** Security personnel, safety protocols, fire-fighting systems, CCTV cameras, and PA systems.
- **Green Initiatives:** Recycling, waste management, energy-efficient infrastructure, rainwater harvesting, and RO drinking water plant.

Transportation Services:

• College buses for female students and staff, and designated parking areas.

Community Engagement Spaces:

- Auditorium: Equipped with sound and light systems.
- **Seminar Rooms:** Interactive panels for academic events.
- Amphitheatre: For cultural activities.

Library Automation and Resources

The 5000 sq. ft. library is fully automated and serves as a comprehensive resource center.

- Automation: Managed by BOOK MAGIC software, including cataloging, circulation, and MARC.
- **Digital Resources:** 35 computers, OPAC, barcoded identity cards, reprographic facility, and D-space for online materials.
- E-Resources: N-List and NDL subscriptions, providing access to over 6000 e-journals and 199,500+ e-

books.

• Daily Usage: More than 150 users on average, with 1239 unique active N-List users.

IT Facilities and Internet Connectivity

The college frequently updates its IT facilities and ensures robust internet connectivity.

- Hardware and Software: Regular updates, testing for compatibility, and security.
- **Internet:** High-speed connections from multiple ISPs, redundant systems, and network security measures.
- **Support:** User support services, help desks, and training programs.

Student Support and Progression

Student Support and Progression

5.4.1 Registered Alumni Association Contribution

Alumni Association of Kottakkal Farook Arts and Science College (KFASCAA): A Pillar of Support and Progress

Kottakkal Farook Arts and Science College Alumni Association (KFASCAA) is registered under the Societies Registration Act 1860. The official alumni network, powered by VAAVE, includes a mobile app and has over 500 active members.

Aims and Objectives:

- **Quality Education:** Provides valuable suggestions by liaising with the Internal Quality Assurance Cell (IQAC).
- Employability and Entrepreneurship: Improves students' employability skills and entrepreneurial abilities.
- Placement Support: Assists the placement cell in conducting workshops and campus interviews.
- Scholarships and Inclusive Growth: Provides endowment scholarships for economically backward students.
- Collaborative Efforts: Engages in environment consciousness, financial inclusion, women empowerment, and academic enrichment.
- Alumni Platform: Hosts Alumni Meet to connect alumni with current students.
- Research Development: Develops research aptitude and skills among students.
- Alumni-Academia-Industry Cell (AAIC): Bridges the gap between industry and academia.

Concrete Support Measures by KFASCAA:

- Contributed four lakhs for the WELLNESS RETREAT gym and yoga center.
- Donated towards green initiatives and organized tree plantation drives.
- Supported seminars, debates, workshops, and corona vaccination programs.
- Provided financial assistance for zonal competitions and scholarships for economically weaker sections.
- Collaborated with Kottakkal municipality on zero waste management.

- Supplied dustbins and sanitary pad disposal machines on campus.
- Organized parenting classes, alumni talk series, get-togethers, and department meetings.
- Sponsored Onam celebrations and achievement awards for toppers.
- Promoted self-employment through the Entrepreneurship Fair.
- Supported NSS, sportspersons, and various college clubs.

Further Contributions:

- Organized Alumni Tournament.
- Enhanced academic and placement opportunities.
- Collaborated on cross-cutting issues such as environment, gender, and health.

Governance, Leadership and Management

Vision

Our vision is to empower and uplift underprivileged communities through education, enabling them to become active contributors to the nation's growth.

Mission

Our mission is to provide exceptional educational infrastructure and an academic environment that promotes higher learning, fosters strong moral values, and encourages personal and professional growth.

We are committed to offering students diverse opportunities to realise their full potential through various curricular and co-curricular activities, emphasising excellence and quality teaching with a modern outlook. Our ultimate goal is to promote education as a means to enrich lives and make a positive impact on society.

Kottakkal Farook Arts & Science College (KFASC) aligns its governance and leadership with its vision and mission, focusing on transforming socially and economically backward communities through education.

Key Initiatives:

- Educational Infrastructure: Developing excellent facilities.
- **Skill Development:** Aligning with NEP-2020.
- NEP Task Force: Familiarizing faculty and students with NEP.
- Sustained Growth: Building centers of excellence for holistic development.
- **Decentralization:** Ensuring autonomy and effective decision-making with 30 dedicated committees.
- Collaborative Governance: Involving stakeholders through the College Governing Body, College Council, and IQAC.

Institutional Perspective Plan: KFASC's five-year strategic plan aims to enhance academic excellence, promote holistic development, ensure inclusivity, strengthen infrastructure, and foster community engagement. Committees like the College Governing Body, College Development Council, and IQAC ensure effective implementation and monitoring.

Faculty Empowerment Strategies: KFASC has a comprehensive performance appraisal system, welfare

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measures, and career development avenues. Appraisal criteria include teaching activities, professional development, research output, and contributions to institutional development. Welfare measures include EPF, ESI, free conveyance, festival allowances, and fee concessions for staff children. Career development avenues include FDPs, workshops, financial support for research, and seed money allocation.

Resource Mobilization: KFASC's strategies include tuition fees, management financial support, and facilities for competitive exams. Optimal resource utilization is ensured through budget preparation, expense monitoring, and impact evaluation. Both internal and external audits maintain financial transparency.

Utilization of Funds: Funds support infrastructure development, academic programs, student welfare, staff development, administrative expenses, research, and extension activities.

Monitoring and Evaluation: KFASC ensures alignment with budgetary allocations through regular monitoring, financial reporting, and audits. Effectiveness is evaluated using performance indicators like student enrollment, academic outcomes, stakeholder feedback, research output, and financial sustainability.

Institutional Development Plan: The IQAC developed a 15-year Institutional Development Plan (2022-2038) based on UGC guidelines, NEP 2020, and NAAC criteria, ensuring balanced growth, continuous improvement, and excellence.

Institutional Values and Best Practices

Institutional Values And Best Practices

• Gender Equity Initiatives:

- Women Development Cells (WDC) and Internal Complaints Committees (ICC) established.
- Enforcement of policies against sexual harassment, gender bias, and discrimination through awareness programs.

• Gender Audit:

- Regular audits to assess and promote gender equality.
- Development of strategies for improvement, including infrastructure enhancements and gendersensitive policies.

• Curricular and Co-Curricular Activities:

- Gender-Equity Courses: 25 courses, one audit course, and one certificate course.
- **Seminars and Workshops**: Focused on gender studies and women's empowerment.
- Gender Sensitization Workshops: Promote awareness and understanding.
- Women Empowerment Programs: Encourage female students to realize their potential.
- **Self-Defense Training**: Provides women with skills for personal safety.
- Gender-Neutral Admission Policy: Ensures inclusivity in student admissions.

• Facilities for Women:

- Restrooms and washrooms with sanitary pad vending machines and incinerators.
- Fitness center with special time slots for women.
- Safe campus environment for female students.

• Gender Sensitization Programs:

- WDC organizes workshops on women entrepreneurship and seminars on gender-based violence.
- Regular talks on women's rights and empowerment.

• Impact and Outcomes:

- Increased awareness, policy changes, and infrastructure improvements.
- Fostering a gender-equitable environment.

• Promoting Diversity and Inclusion:

- Policies to create an inclusive environment, promoting tolerance, harmony, and respect for diversity.
- Celebrations of cultural festivals, food fests, art exhibitions, and workshops showcasing diverse cultural heritages.

• Best Practices:

• Cheyyu, Padikkoo (Learning by Doing):

- Focuses on experiential learning through internships, field studies, simulations, and community-based projects.
- Bridges the gap between theoretical knowledge and practical application, fostering critical thinking and problem-solving skills.
- Overseen by PACE, with evidence of success from alumni feedback.

• Samagra Bhodhanam:

- Integrates value and skill-based learning into the curriculum with 91 courses.
- Prepares students for the 21st-century workplace by developing critical thinking, adaptability, and lifelong learning.
- Positive feedback and high pass rates in assessments.

• Institutional Distinctiveness:

- Nurtures students from underprivileged backgrounds with personalized support and modern teaching methods.
- Provides fee waivers for certificate courses, making education accessible and affordable.
- Fosters academic excellence and personal growth, earning community trust and preference.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College						
Name	KOTTAKKAL FAROOK ARTS AND SCIENCE COLLEGE					
Address	Kottakkal Farook Arts and Science College Parappur P.O Kottakkal Malappuram-676503					
City	KOTTAKKAL					
State	Kerala					
Pin	676503					
Website	www.kottakkalfarookcollege.edu.in					

Contacts for Communication								
Designation	Name	Telephone with STD Code	Mobile	Fax	Email			
Principal	M. ABDUL AZEEZ	0483-2744155	9539744155	-	kottakkalfarookcoll ege@gmail.com			
IQAC / CIQA coordinator	T K Faheema	-	9496363316	-	faheema@kottakkal farookcollege.edu.i n			

Status of the Institution	
Institution Status	Self Financing

Type of Institution					
By Gender	Co-education				
By Shift	Regular				

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Recognized Minority institution							
If it is a recognized minroity institution	Yes MINORITY CERTIFICATE.pdf						
If Yes, Specify minority status							
Religious	Muslim						
Linguistic							
Any Other							

Establishment Details

State	University name	Document
Kerala	University Of Calicut	View Document

Details of UGC recognition					
Under Section	Date	View Document			
2f of UGC	01-06-2022	View Document			
12B of UGC					

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)									
Statutory Regulatory Authority	Regulatory oval details Instit year(dd-mm- months								
AICTE	View Document	09-05-2024	12						

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus									
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.					
Main campus area	Kottakkal Farook Arts and Science College Parappur P.O Kottakkal Malappuram-676503	Rural	5.637	7733.914					

2.2 ACADEMIC INFORMATION

Details of Pro	Details of Programmes Offered by the College (Give Data for Current Academic year)								
Programme Level	Name of Pro gramme/Co urse	gramme/Co Months		Medium of Instruction	Sanctioned Strength	No.of Students Admitted			
UG	BA,English Language And Literature,	36	PLUS TWO	English	70	48			
UG	BA,Economi cs,	36	PLUS TWO	English	70	50			
UG	BA,Political Science,	36	PLUS TWO	English	70	62			
UG	BSc,Botany,	36	PLUS TWO	English	29	22			
UG	BSc,Mathem atics,	36	PLUS TWO	English	54	35			
UG	BSc,Physics,	36	PLUS TWO	English	51	20			
UG	BCom,Com merce,Comp uter Application	36	PLUS TWO	English	70	64			
UG	BCom,Com merce,Travel and Tourism	36	PLUS TWO	English	46	37			
UG	BCom,Com merce,Financ e	36	PLUS TWO	English	70	66			
UG	BBA,Manag ement Studie s,Finance	36	PLUS TWO	English	70	62			
PG	MA,Political Science,	24	DEGREE	English	15	7			
PG	MSc,Physics,	24	DEGREE	English	12	12			
PG	MCom,Com merce,Financ e	24	DEGREE	English	30	25			

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor			Assis	Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0			0			0					
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0			0				
Sanctioned by the Management/Soci ety or Other Authorized Bodies	1			4				56				
Recruited	1	0	0	1	4	0	0	4	17	39	0	56
Yet to Recruit	0			•	0		0					

	Non-Teaching Staff								
	Male Female Others Total								
Sanctioned by the UGC /University State Government				0					
Recruited	0	0	0	0					
Yet to Recruit				0					
Sanctioned by the Management/Society or Other Authorized Bodies				23					
Recruited	4	19	0	23					
Yet to Recruit				0					

	Technical Staff								
	Male Female Others Total								
Sanctioned by the UGC /University State Government				0					
Recruited	0	0	0	0					
Yet to Recruit				0					
Sanctioned by the Management/Society or Other Authorized Bodies				1					
Recruited	1	0	0	1					
Yet to Recruit				0					

Qualification Details of the Teaching Staff

	Permanent Teachers									
Highest Professor Qualificatio n		Associate Professor		Assistant Professor						
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	2	0	2	0	0	4
M.Phil.	1	0	0	0	0	0	2	1	0	4
PG	0	0	0	0	0	0	15	36	0	51
UG	0	0	0	0	0	0	0	0	0	0

	Temporary Teachers									
Highest Professor Qualificatio n		Associate Professor		Assistant Professor						
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	1	0	0	0	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

	Part Time Teachers									
Highest Qualificatio n	Qualificatio		Associate Professor		Assistant Professor					
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty	Male	Female	Others	Total
engaged with the college?	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	191	0	0	0	191
	Female	275	0	0	0	275
	Others	0	0	0	0	0
PG	Male	7	0	0	0	7
	Female	37	0	0	0	37
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4	
SC	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
ST	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
OBC	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
General	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
Others	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
Total		0	0	0	0	

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:

The National Education Policy (NEP) 2020 emphasizes structural changes, regulatory reforms, and the adoption of a holistic, multidisciplinary curriculum. KFASC is actively implementing interdisciplinary education to align with this vision. Both students and staff are encouraged to participate in extension activities, outreach programs, conferences, workshops, webinars, and social events to promote holistic development, physical and mental well-being, and critical thinking skills. The college has introduced a range of certificate and add-on courses across multiple disciplines to enrich the academic experience and equip students with diverse skill sets. Final-year undergraduate students are provided opportunities to visit centres of excellence exposing them to broader academic and research opportunities. Community service is integral to our educational philosophy, involving students in activities focused on hygiene, elderly care, water conservation, and energy efficiency. This comprehensive approach aims to produce academically proficient graduates with practical skills and social responsibility, prepared to meet modern challenges.

2. Academic bank of credits (ABC):

KFASC fully endorses the Academic Bank of Credits (ABC) concept as outlined in NEP 2020 and is committed to implementing it once introduced by the affiliating university. The institution's readiness to implement the Academic Bank of Credits relies on the guidelines provided by the affiliating university and the Higher Education Department of Kerala State. To proceed, the institution must officially join the National Academic Depository, a government initiative under the Digital India Programme that provides an online repository for all academic awards. This membership facilitates students' successful study mobility. Additionally, the programmes offered at the institution follow a choicebased credit system, which would streamline the implementation process. A dedicated Nodal Officer oversees ABC and the associated admission processes. The evaluation standards set by the affiliated university are rigorously followed for both internal and external examinations. Students are encouraged to earn credits by enrolling in online courses such as those offered through SWAYAM-NPTEL.

3. Skill development:

KFASC places a high priority on aligning its academic offerings with the curriculum mandated by the affiliating university. The college offers a comprehensive range of skill development courses to equip students with practical knowledge and competencies essential for their professional journeys. These courses include subjects like Tally, personality development, life skills, soft skills acquisition, and specialized training for professional competencies. KFASC promotes vocational education and soft skill development through internships, providing invaluable exposure to realworld work environments. Bridge courses are tailored to address specific prerequisites across different disciplines, ensuring students are well-prepared for their chosen fields of study. Through the Choice Based Credit System (CBCS), skill courses are seamlessly integrated into the curricula. Departments enhance the learning experience with industry visits, certificate courses, and workshops, ensuring graduates are well-prepared for the competitive job market.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

KFASC integrates Indian knowledge systems through diverse cultural and educational initiatives. Festivals and special occasions such as Mother Tongue Language Day and Kerala-Piravi are celebrated to preserve languages and literature. Courses are offered in both Malayalam and English, adhering to Kerala government guidelines, ensuring comprehensive subject understanding. Reading Week events, led by the Library Club, promote Indian languages and linguistic appreciation. Field trips, natural camps, university visits, and national trips provide first-hand experiences into traditional knowledge, emphasizing practices like tribal medicines and economic strategies. Arts festivals train and showcase traditional art forms, fostering cultural understanding. Celebrating national and regional festivals on campus fosters appreciation for India's diverse heritage. Activities like discussions, debates, field visits, and heritage tours enrich students' understanding of literature, local languages, history, art, and culture, promoting meaningful engagement with linguistic and artistic traditions.

5. Focus on Outcome based education (OBE):

KFASC has successfully incorporated and initiated the adoption of Outcome-Based Education (OBE) into its teaching and learning practices through its

ERP as directed by the university.. The university has implemented OBE with clearly stated Programme Outcomes, Programme Specific Outcomes and Course Outcomes. All courses are designed with outcomes focused on cognitive abilities, domainspecific skills which ensure social responsiveness and entrepreneurial skills so that student contributes proactively to economic, environmental and social needs at large in order to apply the spirit of NEP and social well-being of the nation. College level initiatives have been taken up to conduct FDPs and trainings on the importance of OBE and to adapt new pedagogical approaches. Faculty received training to effectively implement OBE in their teaching methods. Program Specific Outcomes (PSOs) focus on essential skills, professionalism, and lifelong learning, aligning with the institution's vision, mission, and departmental goals. Course outcomes are displayed in websites for easy reference. A Professional Development Workshop ensures faculty proficiency in mapping Course Outcomes (CO) to Program Outcomes (PO), aligning educational activities with specific objectives. This structured approach enhances the clarity and effectiveness of the learning process, fostering a transparent and goaloriented educational environment. OBE is implemented in course planning, question paper preparation, and answer script evaluation

6. Distance education/online education:

As per university regulations, KFASC is not permitted to conduct Distance Education Programmes. However, the college provides study materials for every program. During the COVID-19 pandemic, KFASC seamlessly integrated a Learning Management System (LMS) to facilitate online learning. The campus is equipped with TV/ projectorenabled classrooms and high-speed internet. The institution supports students with platforms like Google Classroom, Zoom, and Google Meet. Faculty create engaging e-content, which is uploaded to the LMS for easy access. The digital library offers convenient access to digital resources and library materials through OPAC and computer facilities, ensuring a seamless learning experience. Access to eresources has been enhanced by the institute's digital library through INFLIBNET, N-LIST Programme and by also being a member in NDLI. The Library is digitalized with access to Ebooks, E-

journals and a well-established institute content repository. The Educational Content Development Centre (ECDC) is established in the campus to facilitate the creation of digital contents to support digital learning. During the COVID-19 pandemic hit, the icollege used online education by implementing ZOOM, google meet, microsoft teams platforms, and LMS, EDMODO catering the conduct of examinations, internal evaluation, and mentoring. Considering the convenience of students and teachers, the college purchased GOOGLE workspace accounts which could handle Virtual Classrooms, Live classes, assignment submissions and other academic activities.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?

Yes, an Electoral Literacy Club (ELC) has been established at Kottakkal Farook Arts and Science College (KFASC). The ELC serves as a platform to engage students in activities that raise awareness about electoral processes, voter registration, and the importance of voting. The club includes both faculty and student coordinators, who work together to promote electoral literacy and participation among the college's student body. Through various initiatives, the ELC aims to ensure that students are informed and active participants in the democratic process.

2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?

The Electoral Literacy Club (ELC) has been established as a platform to engage students through interactive activities and hands-on experiences, sensitizing them to their electoral rights and familiarizing them with the electoral process, including registration and voting. The club's primary objective is to develop a culture of electoral participation, maximize informed and ethical voting, and uphold the principles of "Every vote counts" and "No Voter to be Left Behind." Membership is open to all students, who can register at the beginning of the academic year. Appointment and Functionality: 1. Appointment of Coordinators: o Coordinating Faculty Members: The ELC comprises faculty members, including Sampreeth T M (Advisor), Ishrah Darvees (Faculty Coordinator), T K Faheema

(Coordinator, IQAC), Faseela P (Faculty Member), and Salu K (Faculty Member). These members are likely appointed by the college administration to oversee and guide the club's activities, ensuring proper oversight and effective functioning. o Students' Coordinators: The student coordinators, such as Dilshana (4th Sem), Fahim M (4th Sem), and Farhan (2nd Sem), are selected through a process likely overseen by the college, ensuring diverse representation across different semesters. 2. Functionality: o The ELC actively engages students through various activities and hands-on experiences that align with the club's objectives of promoting electoral participation and awareness. o The collaboration between faculty and students in coordinating roles highlights the club's commitment to inclusivity and effectiveness, making it functional and responsive to the needs of the student body. Representative Character: 1. Faculty Representation: o The ELC includes faculty members from various departments and roles, such as the IQAC coordinator, ensuring a diverse range of perspectives and expertise within the club. This diversity contributes to a wellrounded approach to electoral education and participation. 2. Student Representation: o The student coordinators represent different academic semesters, indicating an effort to include a broad range of voices from various stages of the academic journey. This inclusivity promotes a culture of participation and ensures that the club's initiatives reach a wider audience within the student community.

3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.

The Electoral Literacy Club (ELC) at Kottakkal Farook Arts and Science College (KFASC) has undertaken several innovative programs and initiatives aimed at promoting electoral participation and awareness. These initiatives are designed to engage both students and the broader community, with a focus on inclusivity and ethical voting. 1. Voter Registration Drives On-Campus Registration: The ELC has organized voter registration drives on campus, making it convenient for students to enroll as voters. These drives are held at the beginning of each academic year, coinciding with the registration period for new students. Community Outreach: Students voluntarily participate in voter registration drives within their communities, assisting family

members, friends, and neighbors in completing their voter registration forms. This outreach helps to extend the club's impact beyond the campus. 2. Assistance to District Election Administration Poll Assistance: During elections, ELC members volunteer to assist the district election administration. This includes tasks such as setting up polling stations, providing guidance to voters, and ensuring the smooth conduct of the electoral process. Their involvement helps in ensuring a fair and transparent election process. Training Sessions: The club organizes training sessions for students to prepare them for their roles in assisting the election administration. This includes understanding the electoral process, legal guidelines, and ethical considerations. 3. Voter Awareness Campaigns Ethical Voting Promotion: The ELC conducts campaigns emphasizing the importance of ethical voting. These campaigns focus on educating voters about the significance of making informed choices, free from coercion or inducement. Digital and Social Media Campaigns: The club leverages social media platforms to spread voter awareness messages, share information about the voting process, and encourage participation, especially targeting young voters. 4. Enhancing Participation of Underprivileged Sections Targeted Awareness Programs: The ELC has initiated awareness programs specifically targeting underprivileged sections of society, including transgender individuals, disabled persons, and senior citizens. These programs are designed to address the unique challenges these groups face in participating in elections. Accessibility Support: For disabled persons and senior citizens, the ELC has coordinated with local election authorities to ensure accessible polling stations and provide necessary assistance on election day. 5. Collaborative Efforts with NGOs The ELC collaborates with local NGOs to amplify its reach, especially in marginalized communities. This partnership helps in organizing joint campaigns, workshops, and outreach activities, further promoting voter registration and participation. 6. Inclusion of Electoral Education in Curriculum Workshops and Seminars: The ELC organizes workshops and seminars as part of the college's curriculum, focusing on the importance of electoral participation, the history of voting rights, and the impact of elections on democracy. Interactive Learning: The club also

uses interactive methods like debates, mock elections, and role-playing activities to engage students and deepen their understanding of the electoral process.

4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.

Kottakkal Farook Arts and Science College (KFASC) has actively engaged in several socially relevant projects and initiatives related to electoral issues, contributing to the advancement of democratic values and participation in electoral processes. These efforts emphasize research, awareness, and community engagement, reinforcing the college's commitment to promoting an informed and participatory democracy. 1. Research Projects on Electoral Participation Voter Behavior Analysis: KFASC faculty and students have undertaken projects analyzing voter behavior patterns in the local community. These studies focus on understanding factors that influence voter turnout, particularly among youth, women, and marginalized groups. The findings have been shared with local election authorities to help tailor voter education campaigns. Barriers to Voting: Another significant research initiative involves identifying barriers to voting, such as lack of access to polling stations, misinformation, and socio-economic challenges. The research findings are used to develop strategies to mitigate these barriers and enhance voter participation. 2. Electoral Surveys Pre-Election Surveys: The college has conducted pre-election surveys to gauge the political awareness and preferences of the local population. These surveys help in understanding the electorate's priorities and concerns, providing valuable insights into the community's expectations from their representatives. Post-Election Analysis: Post-election surveys have also been conducted to assess voter satisfaction with the electoral process and the outcomes. These surveys are essential for identifying areas where the electoral process can be improved, ensuring that future elections are more inclusive and representative. 3. Voter Awareness Drives Community Engagement: KFASC has organized extensive voter awareness drives in nearby villages and urban areas, focusing on educating the public about the importance of voting and the electoral process. These drives include doorto-door campaigns, public meetings, and distribution of educational materials in local languages. Youth Engagement: Special efforts have been made to

engage young voters through interactive sessions, workshops, and social media campaigns. These initiatives are aimed at reducing voter apathy among the youth and encouraging their active participation in elections. 4. Creating Educational Content Electoral Literacy Materials: KFASC has developed a range of educational materials, including brochures, pamphlets, and videos, to educate the public about their electoral rights and responsibilities. These materials are distributed during awareness drives and are also available online for broader access. Digital Content and Campaigns: The college has created digital content, such as infographics, articles, and social media posts, to reach a wider audience. These campaigns focus on demystifying the electoral process, promoting ethical voting, and encouraging voter registration. 5. Publications Highlighting Democratic Values Research Papers and Articles: Faculty and students at KFASC have published research papers and articles in academic journals and local newspapers, highlighting the importance of electoral participation and the role of education in strengthening democracy. These publications contribute to the broader discourse on democratic values and electoral integrity.

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

At Kottakkal Farook Arts and Science College (KFASC), a significant number of students are above the age of 18 and eligible to vote. However, some students are yet to be enrolled in the electoral roll. The college has made it a priority to ensure that every eligible student is registered as a voter, recognizing the importance of active electoral participation. Efforts by the Electoral Literacy Club (ELC) The Electoral Literacy Club (ELC) at KFASC plays a pivotal role in facilitating the enrollment of eligible students as voters. The club undertakes the following initiatives: Voter Registration Drives: The ELC organizes regular voter registration drives on campus, particularly at the beginning of each academic year. These drives are designed to capture students who have recently turned 18 or who have not yet registered as voters. Awareness Campaigns: Through workshops, seminars, and information sessions, the ELC educates students about the importance of voter registration and participation. These campaigns emphasize the impact of every vote and the civic responsibility of each student. Assistance with

Registration Process: The ELC provides hands-on assistance to students in completing voter registration forms, ensuring they are correctly filled out and submitted to the relevant authorities. This support helps to minimize errors and streamline the registration process. Institutional Mechanisms to Register Students as Voters KFASC has institutionalized several mechanisms to ensure that eligible students are registered as voters:

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1361	1276	1237	1140	1013

File Description	Document
Upload Supporting Document	<u>View Document</u>
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 99

9	File Description	Document
	Upload Supporting Document	<u>View Document</u>
Institutional data in prescribed format		View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
60	68	57	58	56

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
142.76	150.27	111.16	143.45	127.02

File Description	Document
Upload Supporting Document	<u>View Document</u>

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Effective Curriculum Planning and Delivery

The institution, affiliated with the University of Calicut since its establishment in 2005, offers 10 undergraduate and 3 postgraduate courses. Following the University's curriculum, syllabi, and academic calendar under CBCSS regulations, the College enhances the educational experience through its own Academic calendar, encompassing internal assessments and various activities.

Framework for Curriculum Planning

- 1. College Council
 - Apex body advising on infrastructure and academics.
- 2. IQAC (Internal Quality Assurance Cell)
 - Leads coordination for quality and excellence, overseeing documentation.
- 3. Academic Committee & Sub-committees
 - Ensures effective planning, delivery, monitoring, and feedback.
- 4. Examination Committee
 - Plans and coordinates the examination system.
- 5. Attendance Monitoring & Dropout Management Committee
 - Identifies and minimizes dropouts.
- 6. Programme Activities & Community Engagement (PACE)
 - Manages Add-on and certificate programs, community engagement, and outreach activities.
- 7. Board of Studies and Curriculum Review Committee
 - Develops, implements, and reviews syllabi for value and skill-based courses.

Delivery Mechanism

To facilitate effective delivery and implementation, the institution employs various mechanisms:

- 1.ICT Enabled Classrooms
- 2. Library & Digital Resource Centre (N-List)
- 3. Institutional ERP & LMS
- 4. Laboratories

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- 5. E-Content Development Centre
- 6. Institutional Information Console
- 7. Course Delivery Apps
- 8. College Language Lab
- 9. college portal
- 10. college website

Documentation Process

A multi-faceted documentation process ensures proper delivery and implementation:

- Academic Calendars
- Minutes of Academic Bodies
- Annual Action Plans of Departments
- Master Timetables and Workloads
- Induction & Bridge Course Programs
- Mentor-Mentee and Advisory System
- PTA (Parent-Teacher Association)
- Experiential, Community Engagement & Supplemental Learning
- Value and Skill-based Learning & Certificate Courses
- MOOC/NPTEL/SWAYAM/Coursera Courses
- Complaints & Grievances Redressal Cell
- Seminars, Workshops, Industrial Visits, Faculty Development Programs, Invited & Alumni Talk Series
- College Handbook & Brochures
- Teachers' Diary, Lesson Plans, Advanced & Slow Learners' File
- Feedback from Stakeholders
- D-Space for E-learning
- Library, Digital Resource Centre, INFLIBNET

Academic Coordination & Implementation

Department coordinators streamline academic activities, preparing timetables, workloads, and action plans. Regular review meetings ensure proactive management of internal assessments, attendance, projects, assignments, and special programs. Experiential learning is promoted through project works, field trips, and industrial visits. The institution identifies faculty training needs, organizing offline and online Faculty Development Programs and special workshops. Lecture Series and Alumni Talk Series expose students to contemporary trends. The institution integrates E-Content Development for curriculum transaction, accessible through YouTube and Digi-space.

Continuous Internal Assessment (CIA)

Continuous Internal Assessment (CIA) involves assigning specific roles to various committees formed within the institution as shown above to oversee and manage the continuous assessment. The affiliating university has evolved a system for continuous internal assessment and its directions are followed by the college for a comprehensive and systematic assessment.

The culmination of these continuous internal assessments is reflected in the annual curriculum feedback.

The Internal Quality Assurance Cell (IQAC) takes a lead role in analysing this feedback and the insights drawn are used for corrective measures in the form of ATR for next time. ATRs are published in the website for stakeholders.

By linking continuous internal assessment to the annual curriculum feedback and subsequent ATRs, the institution establishes a cyclical and responsive system.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 72

File Description	Document	
List of students and the attendance sheet for the above mentioned programs	View Document	
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document	
Institutional data in the prescribed format	View Document	
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document	
Provide Links for any other relevant document to support the claim (if any)	View Document	

Other Upload Files	
1	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 59.78

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
834	830	844	802	293

File Description	Document	
Institutional data in the prescribed format	<u>View Document</u>	

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The institution is always diligent in integrating cross cutting issues mentioned below into the student community while transacting the curriculum. These integrating aspects are vital for students, staff, directors, heads, professors, and other non-teaching members.

1. PROFESSIONAL ETHICS

- Code of conduct, ethical guidelines and policy statements accessible for all on the website, teacher diary, and Handbook & Academic Calendar
- UGC code referenced in the Handbook & Academic Calendar
- Handbook & Academic Calendar outlines rules, behaviour expectations, and ethical standards for students
- Curriculum includes 30 courses and 17 certificate courses on professional ethics
- Prohibition of unlawful activity and discrimination in the Handbook
- Zero-tolerance policy for sexual harassment and ragging
- Code of ethics for research and academic integrity in the Handbook & Academic Calendar
- Ethics committee ensures adherence to code of conduct and conducts awareness programs

2.GENDER:

- 25 Gender-Equity related courses in the curriculum and one Audit Course on Gender studies; and one Certificate Course
- Women Development Cell
- She friendly Rest rooms, wash rooms, Bus facility & Recreation Centres

- Gender neutral admission policy
- Ensure safe environment for women students
- Special time slots in Fitness centre
- Special Orientation, Counselling, Sensitization sessions, Workshops, Seminars,
- Self-defence training for Women.
- Celebrations of important days

3.HUMAN VALUES

- University curriculum includes 26 courses on Moral Values and an Audit Course on Human Rights
- 3 Certificate courses available for students
- Induction program for first-year students emphasizes human values as per UGC guidelines
- Staff & students receive special training & Orientation sessions on universal human values
- Human values and ethical standards detailed in teacher diaries, College Handbook, and website
- Programs and activities conducted for promoting values, morality, integrity, empathy, etc.
- 100 KFASC Palliative Care Club volunteers provide their services to the critically ill individuals on their week holidays
- Crowd funding undertaken by NSS & Palliative Care Club students for Parappur Palliative Care Centre
- Organizes events for autism, cancer, and terminally ill patients
- Health & Safety Cell to attend emergency health calls in the campus
- Initiatives include health awareness classes, blood donation camps, and relief activities
- Developed a website for the college blood donors ready to donate blood.
- Anti-Narcotic club conducts awareness sessions and campaigns inside and outside campus.
- NSS Unit organizes campaigns like Pothichoru and Sneha Veedu, maintains a Dress bank, and engages in charitable activities; delivering music therapy, donating books and school kits.

4. ENVIRONMENT & SUSTAINABILITY

- University curriculum includes 26 Environment & Sustainability and 2 certificate courses
- Rainwater harvesting on campus and campaigns in the adopted village
- Effective biogas plants and solid waste management and campaigns in the adopted village
- NSS units organize Swachhata activities, and promote plastic-free campus
- Environment-friendly activities like power audit, energy conservation, nature camps and its campaigns in the adopted village.
- Preservation of grown-up trees and bushes.
- Green & Energy audit conducted
- Eco Club & Energy Conservation Club sensitize students on environmental protection
- Activities include seminars, rallies, human chains, campaigns against banned carry bags & promotion of paper bags in the adopted village.
- Workshops on LED bulb making and harnessing solar energy

File Description	Document	
Upload Additional information	View Document	
Provide Link for Additional information	View Document	

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 36.81

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 501

File Description	Document	
Upload supporting document	<u>View Document</u>	
Institutional data in the prescribed format	View Document	

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document	
Feedback analysis report submitted to appropriate bodies	View Document	
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document	
Action taken report on the feedback analysis	View Document	
Provide Links for any other relevant document to support the claim (if any)	View Document	
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document	

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 83.48

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
494	475	504	468	363

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
613	609	580	546	412

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 79.28

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

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2022-23	2021-22	2020-21	2019-20	2018-19
337	320	347	303	246

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
437	435	414	380	293

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 22.68

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

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Response:

The institution is unwavering in its commitment to cultivating an outstanding student-focused pedagogy, with a focus on elevating the overall learning experience. Here are the key initiatives reinforcing this dedication:

Experiential Learning:

- Development of an experiential learning policy document outlining specific projects closely linked to each semester's courses.
- Course-related extension and outreach activities conducted in the adopted village to provide practical exposure.
- Promotion of interactive learning through group discussions, quizzes, educational games, and Q&A sessions.
- Science department exhibitions attended by school children, with college students explaining exhibited models.
- Introduction of alumni talk series, invited talk series, peer-to-peer discussions, and supplemental learning groups.
- Encouragement of frequent industrial and field visits for practical exposure.
- Implementation of add-on and certificate courses to impart experiential learning.
- Creation of video tutorial e-content materials for flipped classroom teaching.
- Hosting experience-sharing sessions with successful entrepreneurs and businessmen.
- Facilitation of internships in accounting firms, retail outlets, and small businesses through MoUs.
- Special practical lab sessions covering diverse areas like plant tissue culture, mushroom culture, and hydroponics.
- Experiential learning opportunities provided through activities like newspaper making and campus radio.
- Platforms offered for students to showcase skills, contribute to society, and teach school students.
- Practical classes conducted in well-equipped laboratories to promote experiment-based learning.
- Departments organizing magazines, newsletters, workshops, and seminars on various topics.
- Events such as Trade-gala, Monetize Your Passion, and Esperanza organized to showcase creative skills.
- Adoption of student-centric methods like debates, panel discussions, presentations, and vocational training.

Participatory Learning:

- Hosting literary competitions, radio programs, and promoting vocational skills development through radio.
- Offering financial literacy programs to enhance students' financial knowledge.
- Providing opportunities for extracurricular activities, including literary and film festivals.
- Promoting active learning through intercollegiate competitions, group seminars, and field trips.
- Encouraging peer teaching, cross teaching, exhibitions, debates, quizzes, and industrial visits.
- Creating awareness about social issues through posters and wall magazines.

Problem-Solving Methodology:

- Utilizing case studies where departments present real or hypothetical scenarios for analysis and solution proposal.
- Conducting simulation exercises in industrial houses and accounting firms to replicate real-world problem-solving scenarios.
- Organizing brainstorming sessions and role-playing sessions to foster idea generation and collaborative problem-solving.
- Incorporating game-based learning across all departments to enhance problem-solving skills.
- Encouraging collaborative problem-solving through subject-related group projects during festive seasons.
- Teachers use ICT- enabled tools including online resources for effective teaching and learning process through the installation of android to units with WIFI network connectivity to present online resources to the students.
- Content created by the staff members are provided to the students online
- Utilization of college ERP, LMS, and other ICT tools to assist and guide students in problemsolving.
- Feedback and reflection sought on problem-solving efforts to continually improve skills.

All departments actively promote the demonstration of problem-solving strategies

File Description	Document	
Upload Additional information	View Document	
Provide Link for Additional information	View Document	

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 115.44

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
53	53	51	51	51

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File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 50.84

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
37	37	28	22	28

File Description	Document	
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document	
Institution data in the prescribed format	<u>View Document</u>	
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document	
Provide Links for any other relevant document to support the claim (if any)	View Document	

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time-bound and efficient

Response:

The assessment mechanism at our institution is marked by transparency and efficiency, ensuring fairness and openness at every stage. The College possesses an Examination Policy and the process is transparent, from setting exam papers to evaluating answer scripts, with clearly defined weightage for each component. The internal grievance redressal system is well-organized, addressing student concerns effectively.

Internal assessment Weightage: 20% of the total marks in each course are for internal examinations. The internal assessment is based on a predetermined transparent system involving written tests, Class room participation based on attendance in respect of theory courses and lab involvement/records attendance in respect of Practical Courses. Internal assessment of the project will be based on its content, method of presentation, conclusions, and orientation to research aptitude.

Components with percentage of marks of Internal Evaluation of Theory Courses -Test paper 40%, Assignment 20%, Seminar 20% and Class room participation based on attendance 20%. For practical courses - Record 60% and lab involvement 40% as far as internal is concerned. For the test paper marks, at least one test paper should be conducted. If more test papers are conducted, the mark of the best one should be taken.

To ensure transparency of the evaluation process. The marks awarded to the students in each course in a semester shall be notified on the notice board & Website at least one week before the commencement of external examination. This information is shared through various channels like the college handbook, website, and notice boards to ensure transparency.

Committees and Monitoring: To manage, Schedule, monitor and other related tasks as per the academic calendar; committees like the Academic committee, Exam committee and Attendance Monitoring & Dropout Management committee are formed.

Academic Calendar and Communication: Both the university and college publish academic calendars detailing exam schedules and assessment timelines. Teachers discuss these details with students at the beginning of the year to enhance transparency. Additionally, students are informed in advance about sessional exams, assignments, and submission dates.

Conduct of Exams and Avoidance of Malpractices: Internals are conducted as per the academic calendar, and assignments are given accordingly. To prevent malpractices, entire exam halls are under CCTV surveillance. Students who miss exams due to genuine reasons are given another chance.

Department Responsibilities: Each department prepares question papers for sessional exams and informs students of their marks through various channels. Departments also maintain records of attendance for calculating the attendance weightage.

Final Exams and Attendance: Final exams, which carry 80% weightage, are conducted uniformly for all colleges under Calicut University. Attendance is recorded hourly and published monthly for transparency

Grievance Redressal and Accuracy: A three-tier grievance redressal mechanism addresses internal exam grievances, and a four-tier scrutiny process ensures accuracy in the internal mark sheet before submission to the university. Students can also use the college complaint portal for various issues.

The institution's assessment mechanism is structured to prioritize fairness, transparency, and student welfare, ensuring that assessments are conducted efficiently and with integrity.

File Description	Document	
Upload Additional information	View Document	
Provide Link for Additional information	View Document	

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- Our college follows the programme curriculum developed by University of Calicut. The university's Board of Studies has defined the Programme Outcomes (POs) for each program. These POs, along with Programme Specific Outcomes (PSOs) and Course Outcomes (COs), are outlined in the syllabi, detailing what students are expected to achieve by the end of their studies. For add on and certificate courses the college BOS developed the objectives and COs.
- Our college has published the whole syllabi, course regulations of all programmes in the website. Also, we have separately entered and highlighted the POs, Cos and PSOs in the website.

Programme Outcomes (POs)

- We begin with a brief introduction to POs and their importance in the educational context.
- Listed the POs for each program offered by the college, ensuring they are clearly defined and aligned with the program's goals and industry requirements.
- Provided a detailed description of each PO, highlighting the knowledge, skills, and values students are expected to acquire.
- Included information on how these outcomes are assessed and how they contribute to the overall development of students.

Course Outcomes (COs):

- Introduced COs and explained their significance in guiding course design and assessment.
- Provided a list of COs for each course offered, ensuring they are specific, measurable, and achievable.
- Described how each CO relates to the broader program outcomes and how it contributes to students' learning.
- Highlighted the assessment methods used to measure students' achievement of COs.

Programme Specific Outcomes (PSOs):

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- Defined PSOs and explained how they differed from POs and COs, focusing on their programspecific nature.
- Listed the PSOs for each program, detailing the specialized knowledge, skills, and competencies students will develop.
- Provided examples of how these outcomes are integrated into the curriculum and assessment.
- Emphasized the relevance of PSOs in preparing students for specific career paths and for their further studies.

Overall Format:

- Used a number format or bullet points to present POs, COs, and PSOs clearly and concisely.
- Organized the outcomes by program and course, with separate sections for each.
- Included hyperlinks or references to relevant syllabi or course materials to provide additional context.
- Ensured the language used is accessible to students, parents, and other stakeholders, avoiding jargon where possible.

Outcome-Based Education (OBE) and Its Measurement and NEP 2020 perspectives

- Also, we have given a brief explanation of Outcome-Based Education (OBE) and NEP 2020 perspectives and its significance in modern education in the website that goes to supplant the present system.
- The IQAC organizes FDPs and Orientation classes on outcome-based education and NEP 2020 to gain a clearer understanding to all stake holders since its adoption.

A software form mapping of all the metrics in POs, COs and PSOs is arranged in the institution. These measures and practices help the students and staff to perceive the scopes of new pedagogical approaches

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

• In recent years, besides direct and indirect methods to evaluate the attainment of POs and COs, Outcome-Based Education (OBE) has gained popularity, especially in higher education, as a

- more systematic and structured approach to curriculum design and assessment.
- OBE emphasizes defining specific learning outcomes (POs and COs) and then aligning curriculum, teaching methods, and assessment strategies to ensure that students achieve these outcomes.
- Our ERP software help OBE mapping to map the curriculum to the intended learning outcomes.
- This mapping process ensures that each course and assessment is designed to address specific outcomes.
- The software help in analysing the data collected through assessments to evaluate the attainment of outcomes and make informed decisions about curriculum improvements.
- In our college, the evaluation of Program Outcomes (POs) and Course Outcomes (COs) is a process integrated into our Outcome-Based Education (OBE) framework.
- We begin by listing all courses along with their respective outcomes POs, COs, and Program Specific Outcomes (PSOs) in our specialized OBE software. Each course is then registered, and allocations are made accordingly.
- To ensure comprehensive assessment, we configure assessment settings for each course, aligning them with the desired outcomes. This includes setting up evaluation criteria and grading schemes. Additionally, we prepare course diaries and plans to guide instructors in delivering the curriculum effectively.
- One of the key aspects of our evaluation process is the mapping of POs and COs. This is facilitated by our software, which allows us to input OBE-based questions categorized according to Bloom's Taxonomy. The software then automatically maps these questions to the relevant outcomes, ensuring that the assessment is aligned with the intended learning objectives.
- Once assessments are conducted, the software generates a course diary that provides a detailed analysis of the attainment of POs and COs. This analysis is crucial in identifying areas of strength and improvement in the curriculum and teaching methodologies.
- The process is thorough and data-driven, ensuring that our students acquire the necessary knowledge and skills to demonstrate the desired outcomes expected of them in their respective programs.
- Besides we follow the direct and indirect assessments methods to supplements our purpose

1.Direct Assessment Methods:

- Exams, assignments and Tests: Students are evaluated through written or practical examinations designed to assess specific learning outcomes.
- Portfolios: Portfolios are collections of student work that demonstrate their achievements and learning progress over time. It include essays, projects, and other artifacts that reflect the attainment of specific outcomes.
- Performances, seminars and Presentations: Students are assessed based on their performances or presentations, in speeches, debates, or artistic performances.
- Practical Assessments: In science and in commerce streams practical assessments are used to evaluate students' ability to apply theoretical knowledge in real-world scenarios.

2.Indirect Assessment Methods:

- Alumni feedback, feedback from other stakeholders are maintained by the institution. It helps to register suggestions in course delivery.
- Student Progression: A documentation of the progression of students in our institution reflect attainments.

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• Focus Groups: Focus groups bring together a small group of individuals to discuss and provide feedback on specific outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	<u>View Document</u>

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 81.67

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
413	321	250	249	193

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
455	359	318	339	275

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19	
0	0	0	0	0	

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Our college has created an Ecosystem for Innovations and idea pitching and has Initiatives for Creation and transfer of Knowledge,

Following are the initiatives taken by the college to create an ecosystem for innovation

1) Intellectual Property Rights Cell (IPR Cell)

Educating students, faculty, and staff about the importance of IPR, the college instill a culture of innovation and respect for intellectual property. IPR cell supports this initiative by providing guidance and support for individuals seeking to protect their creations.

2) Entrepreneurship and Development Cell (EDC Cell)

3) Young Innovators programme (YIP Kerala)

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4) Innovation and Entrepreneurship Development Centre (IEDC)

5) MGNCRE Programme

6) Institution's Innovation Council (IIC)

7) Research Development Council

- All the departments have a large number of curated research topics in thrust areas and students are asked to select topics for projects from that pool
- Besides, experiential learning project topics are also outlined and given by the PACE.
- The Research Development Council works together to make students employable and motivate them to undertake research activities.
- The college has conducted many activities like hands-on training workshops, embroidery, vegetable carving, food preparation, food fests, craft workshops, Mehandi design ideas, Beautician make-up courses, exhibitions, artifacts preparation, etc, and other activities to encourage students in part time employment and earn while they leran.
- Under the aegis of RDC, Research methodology classes and project skilling classes are conducted every year.

8) Infrastructure Resources

The college has constructed an exclusive INNOHUB where students can get an innovative eco system ambience.

- 9) Industry Academia Collaboration meet with successful businessmen, entrepreneur, Kudumbhashree units .
- **10**) **Collaboration and Networking:** This ecosystem encourages collaboration and networking among entrepreneurs, researchers, industry experts, and investors. This helps in sharing ideas, knowledge, and resources, and in forming partnerships for mutual benefit.

11) Academia and community Collaboration

- Promotion of planting medicinal plants and its large-scale cultivation in the adopted village
- The INNO HUB, EDC nurtures entrepreneurial ventures, providing a space for sharing and guidance. It aims to inspire students early in their studies, fostering entrepreneurship to contribute to knowledge transfer and economic growth.
- The college undertakes various initiatives to promote innovation and IKS, such as seminars and workshops. Collaborations with industry and research organizations facilitate knowledge exchange.
- The Botany department's 'Plant of the Day' activity familiarizes students with local plants, including

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their medicinal properties. Awareness classes on biofertilizer plants further engage students in practical learning.

- The Physics department conducts workshops on LED bulb making and household repair of electrical appliances. , enhancing students' creativity and professional skills.
- Various student associations and activities, including conferences and science quizzes, enrich students' knowledge and confidence.

In conclusion, fostering innovation and Indian Knowledge System is essential for creativity, entrepreneurship, and sustainable development. The college's initiatives contribute significantly to societal advancement.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 26

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	7	6	3

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during

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the last five years

Response: 0

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The college demonstrates a commitment to outreach through a two-tiered system at institutional and departmental levels. In the local community, three Parappur Grama Panchayath wards and four Kottakkal

Municipality wards, covering around 800 households, were targeted by departments. The PACE office compiled a list of social engagement and outreach activities, distributed to departments, which assigned them to student groups for implementation. This approach sensitizes students and the neighboring community to various issues in a carefully organized manner.

INSTITUTION-LEVEL ACTIVITIES:

1.NSS Activities:

- 1. *Punarjani 2k19 c*ollaborated with C4CCCI to bring together cancer patients, fostering a supportive community.
- 2. Flood Relief Activities to flood-affected camps, providing immediate relief.
- 3. Pothichoru: NSS prepared food, distributed to street dwellers.
- 4. Dress Bank for Pratheeksha Bhavan: Collected dresses, footwear, food items & distributed them.
- 5. Old Age Home Visits, supplying essential items & spending time with residents.
- 6. Blood Donation drives on call & through the KFASC Blood Donors Forum.
- 7. Awareness Campaigns on Swachh Bharat Abhiyan, Zero Plastic Village, Energy & Water conservation, financial literacy, and Green Home, Green Village initiatives.
- 8.NSS seven-day annual special camps.
- 9. Abhayam house construction drive by NSS volunteers
- 10. *Music Therapy* for cancer patients at Kottakkal Arya Vaidya Sala in association with AMF.
- 11. Paper Bag Distribution in the adopted village
- 12. White Cane Day Rally in association with Ability Foundation for the Disabilities organization.

2. KFASC Palliative Care Club:

- 1. Palliative Crowdfunding campaign in collaboration with Parappur Pain & Palliative Centre.
- 2. One Day One Rupee Program: a micro-donation program for collective giving.
- 3. Dialysis Aid Fund addressing critical healthcare needs.
- 4. Compassionate Home Care with SOLACE
- 5. *Tour with ill Children* to create joyful experiences for ill children.
- 6. SOLACE Campus Connect: initiative between the college campus and SOLACE for comprehensive community engagement.
- 7. Children's Day Celebration with differently-abled children, promoting inclusivity and joy.
- 3. Energy Conservation Club:
 - 1. LED bulb Making & Repairing Workshop conducted in the adopted village.

Department-Level Activities:

- 1. Department of Botany:
 - 1. Herbal Plant Distribution in the adopted village, promoting sustainable practices.
 - 2. VERDURA: Botany Lab Exhibition for High School and Higher Secondary students.
- 2. Department of English:
 - 1. Language Enrichment Sessions in the adopted village's AUP School.
 - 2. Activities in Anganwadi fostering language development in early childhood.
- 3. Department of Economics:
 - 1. Financial Literacy Campaign, empowering the adopted village with essential financial

knowledge.

- 4. Department of Commerce & Management:
 - 1. Awareness on "UPI Transaction and Types of Investment"
 - 2. Workshops on "BANKING AND BANK LOANS" and "INSURANCE AND ITS TYPES."
- 5. Department of Physics:
 - 1. An experiment learning program, "Eureka Lab"
 - 2. A Power Audit in the adopted village.
- 6. Department of Mathematics:
 - 1. Sessions on basic arithmetic operations and calculations for lower primary students.
- 7. Department of Political Science:
 - 1. Children's Day with Anganwadi children and visited AWH School of differently-abled children.

Impact Assessment:

Significant positive impacts:

- 1. Punarjani 2k19 and flood relief activities have fostered **emotional well-being and community support.**
- 2. Eco-friendly initiatives and awareness campaigns have heightened **environmental consciousness.**
- 3. Language sessions and financial literacy campaigns have positively impacted skill development.
- 4. Palliative Care Club's initiatives provided crucial financial and healthcare support.
- 5. Departmental activities have **sensitized students** to scientific knowledge, social issues, and environmental concerns.

These activities benefit the community, also help students to develop valuable skills such as leadership, teamwork and empathy.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2	1	1
J.	4	•4

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

- Certification of the appreciation award received from C4CCCI- Caring for Childhood Cancer and Chronic Illness, an initiative by Institute of palliative medicine and Department of paediatrics, Government Medical College, Kozhikode during the academic year 2019-20
- Awarded a participation certificate from the Blood bank, regional blood transfusion centre Government hospital Perinthalmanna during 2019.
- Awarded a participation certificate from the Blood bank, regional blood transfusion centre Government hospital Perinthalmanna during 2021.
- Award received by the NSS Unit of the college for associating and volunteership on blood donation camp in association with Government medical college, Manjeri on September 2022.
- Certificate received from the Kerala State Aids Control Society/Kerala State Blood Transfusion Council for the NSS Unit for successfully organizing a voluntary blood donation camp with the support of blood centre Government medical college hospital Manjeri
- Awarded a certificate of appreciation from National Institute of Security Markets -an educational initiatives of SEBI for conducting a session of the programme "KONA KONA SHIKSHA" on October 2023.
- A certificate of appreciation was awarded by the Kerala State Electricity Board officers association for conducting the zonal power quiz 2023.
- Received a certificate of registration under Navakeralam karma padhathi-II, Department of
 project implementation, evaluation and monitoring, Government of Kerala, Malappuram District
 office, on behalf of the project "Campuses for Navakeralam" and appreciated the Natural
 Resource Management & Environmental Conservation programme administered by the college
 management so far.

File D	escription	Document
Upload	d Additional information	<u>View Document</u>

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 176

$3.4.3.1\ Number\ of\ extension\ and\ outreach\ Programs\ conducted\ in\ collaboration\ with\ industry,$ community, and Non- Government\ Organizations\ through\ NSS/\ NCC\ etc., year\ wise\ during\ the

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
60	48	0	37	31

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	<u>View Document</u>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 31

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activitywise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching learning, viz., classrooms, laboratories, computing equipment etc
- ICT enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Infrastructure strength:

The college has sufficient number of class rooms, good labs, IT facilities, Sports & games and Library facilities with a vibrant Academic ambience.

Academic Facilities:

- Classrooms are ICT enabled with modern teaching aids (projectors, android smart TVs, interactive panels WI FI enabled)
- Five Laboratories for science Departments.
- Computer labs with up-to-date software and hardware.
- A well-stocked automated Library with a software, BOOK MAGIC
- Subscription to N-List Database
- An institutional digital repository providing access to students online.
- Customised MOODLE LMS for the college.
- Inno Hub & Incubation Centre.

Sports and Recreation Facilities:

- Sports fields for football, cricket, badminton, basketball, tennis, roller skating and athletics.
- WELLNESS RETREAT as Gymnasium, fitness, yoga with 1300 sq. Ft area in 'CAMPUS RETREAT CENTRE' building.

Student Amenities:

- Spacious cement-plastered seating areas shaded by trees available throughout the campus, providing students with comfortable spots to relax during their free time.
- Dining facilities for 500 students at a time inside CAFÉ FAROOK canteen in 5174.85 sq. Ft, PERK RETREAT the 550 sq. Ft cafeteria (in 'CAMPUS RETREAT CENTRE' building.)
- 'STUDENT RETREAT'- 1500 sq. Ft common area for student interaction and relaxation in 'CAMPUS RETREAT CENTRE' building.
- Student rest rooms for girls, Medical and first aid centre.

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- College Emergency vehicle at call for hospital care
- Girls' washroom with sanitary pad vending machine and incinerator.
- Facilities for differently-abled student washrooms with handles, lifts, ramps, wheelchairs.

Technology Infrastructure:

- High-speed internet connectivity across the campus with a BSNL NMEICT connection, speed of 40 Mbps, 50 Mbps Kerala Vision, and an additional standby BSNL network of 30 Mbps in main block & 30 Mbps on Old block.
- Wi-Fi facility with 300 Mbps speed Airtel Xtream Connection.
- Computer labs with the latest technology.
- A fully equipped e -content development centre.
- Access to online learning platforms and resources.
- Two standby generators to meet long duration power failures.
- Sufficient UPS systems.

Administrative Facilities:

- Administrative offices for staff and student services.
- LAN-enabled office cabins, reception desk, and visitor's room
- Two store rooms with compact storage system
- Staff rooms and faculty offices.
- Amenity staff room
- Governing body and IQAC conference rooms.

Safety and Security Measures:

- Security personnel are stationed
- Safety protocols and training for staff and students.
- Ensures safety with multiple exit points in every building block for evacuation,
- Fire-fighting systems, and fire hydrants installed at various locations.
- CCTV cameras in classrooms, labs, lobby's, stairs, and parking gates.
- PA Systems are in place for announcements.

Green Initiatives:

- Sustainable practices for recycling and waste management.
- Green spaces and gardens.
- Energy-efficient infrastructure like solar panels or energy-saving devices.
- water management practices- drip irrigation waste water management techniques used
- Rain water harvesting plants.
- Biowaste management systems.
- RO drinking water plant.

Transportation Services:

- College buses for female students and staff.
- Separate parking lots for bikes, cars, and buses

Community Engagement Spaces:

- Auditorium with excellent sound and light systems.
- Three Seminar rooms with interactive panels
- Audio-video systems enabled rooms for alumni talk series, invited talk series, lectures, seminars, quizzes and other academic events.
- An amphitheatre for cultural activities

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	<u>View Document</u>

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 28.16

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
46	48	29	36	31

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

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Response:

The college library serves as a comprehensive and fully automated resource center, covering an area of 5000 square feet. Equipped with a robust broadband and Wi-Fi connection, the library boasts an impressive collection of more than 10,000 books, 32 journals, 22 periodicals & 16 newspapers subscribed, and previous years question papers.

LIBRARY AUTOMATION

- 1. Use of computers to automate all the typical procedures to the library such as cataloging and circulation.
- 2. Library has converted library procedures from manual to Computerized, from a card Catalogue to Online Public Access Catalogue (OPAC) from Manual Circulation Cards to an Integrated Library Management System (ILMS).
- 3. Machine readable catalogue recorded (MARC).
- 4. Automation includes core functions of acquisition, cataloging and authority control, Serials Control, Circulation & Inventory and Document delivery.
- 5. Automation is currently managed by a software "Book Magic" in which all activities are incorporated.
- 6. Digital Resource Centre is automated with 35 computers (50 Mb/Second Internet Speed).
- 7. Entry and exit to the library and the footfall count managed through software.
- 8. Library users are provided an online Public Access catalogue (OPAC) to search books
- 9. College has an automated circulation desk using barcoded identity card
- 10. Library provides reprographic facility.
- 11. D-space facility through college portal accessible online to authorized users.

SUBSCRIPTION TO E-RESOURCES

- 1. College has an N-List & NDL Subscription.
- 2. Registered users can access E-Journals & E-Books and other electronic resources using N-List & NDL.
- 3. The college can access more than 6000 E-journals and 199500+ E-books including all the disciplines.

AMOUNT SPENT ON THE PURCHASE OF BOOKS, JOURNALS

Ac ademic	No. of	Books/Journals	Amount utilized		Total
Years	Purchased				
	Books	Journals	Books	Journals	
2019-20	236	8	160541	17035	177576
2020-21	299	9	40623	21260	61883
2021-22	151	9	61808	20850	82658
2022-23	3369	34	150759	89299	240058

PER DAY USAGE OF LIBRARY

- 1. The average daily user count in the library is more than 150. Approximately 1239 unique active users accessed the N-List.
- 2. Usage in Digital Library
- 3. Average Book borrowing
- 4. Book Reservations
- 5. Competitive exam reference section
- 6. Per day Reprographic Centre usage

New arrivals are showcased on the 'New Arrivals' shelf, while annual publications are prominently displayed on the Varshikappathippu shelf.

NAME	COUNT
BOOKS	9421
MAGAZINES&PERIODICALS	22
NEWSPAPERS	16
SUBJECT JOURNALS	34
E-BOOKS (DSpace)	3500+
CD/DVD	25

Users can benefit from in-house and remote access to electronic databases by creating a login ID and password. This access facilitates the exploration of e-journals, e-books, and other electronic resources through N-List. The registration process allows users to tap into various digital materials for research and study purposes. The college extends its digital resources through DSpace, providing registered users with access to institutional materials such as study notes, references, articles, and previous years' question papers. This comprehensive digital infrastructure enhances the learning experience by offering convenient and efficient access to a diverse range of educational materials.

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File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

College effectively leveraged technology to ensure internet connectivity for both students and faculty.

- 1. Hardware Updates:
- inventory of hardware devices maintained, assessing performance, age, and compatibility with new software
- Budget allocated for updates, planning based on needs and trends
- Vendor relationships maintained for access to latest products and support
- Updates implemented during off-peak hours, with thorough testing beforehand
- Staff receive training on new hardware, with support provided for any issues
- Detailed records kept of updates and maintenance
- Hardware updated to keep up with technological advancements

1. Software updates:

- Updates system, application, and security software
- Maintains schedule for updates, prioritizing critical patches and versions
- Tests updates before deployment for compatibility and functionality
- Staff trained on new software features, with support for any issues
- Ensures software is up-to-date, secure, and efficient

1. Band width capacity:

- Internet facility with BSNL NME connection, 40 Mbps speed, 50 Mbps Kerala Vision, and standby BSNL network of 30 Mbps in main block & 30 Mbps on Old block
- Wi-Fi available for all staff and students with 300 Mbps speed Airtel Xtream Connection
- Connectivity to every department from Server room
- Computer Laboratories connected to internet through Switches

1. Internet Reliability:

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- Internet reliability maintained through combination of ISPs and backup measures
- ISPs include BSNL (100 Mbps), Kerala Vision (50 Mbps), Airtel Xtream (100 Mbps)
- Implemented switches between connections for redundancy and load balancing
- Failover mechanisms for automatic switching
- Regular monitoring and maintenance to address potential issues.

1. Network Security:

- IP Fire and PF Sense Firewall Control used for network availability and security
- Proxy servers manage unauthorized access
- Fixed public IP addresses for accessing internal server applications from outside campus
- High-end networking devices provide simultaneous access to servers for all users
- Campus network backbone is 1 Gbps, with optical fibres reaching 100% installed .

1. User Support:

User support services, help desks, technical support, and training programs are available through portal request .

1. Accessibility:

IT facilities are accessible to all staff and students through user id and password

1. Future Plans:

Future plans are envisaged for updating or expanding IT facilities and internet connectivity to meet growing demands

COMPREHENSIVE OVERVIEW OF THE TECHNOLOGICAL INFRASTRUCTURE AND RESOURCES AVAILABLE.

1. Computer Resources:

- 110 desktop computers and 20 laptops with internet connection
- Three computer labs with 82 state-of-the-art machines
- Each department provided with a computer and printer & Punching machine.
- Access to Microsoft Teams, Google Meet, Zoom for online learning
- Software in labs including Visual Studio, Office 365, Ubuntu, MYSQL, Java, C++, Python, LaTeX & English cloud in the Language Lab.

1. Classroom Facilities:

- Projector and LAN facilities in 8 classrooms and labs
- Android TVs in other classrooms
- Four interactive panels in seminar halls, projector in auditorium

1. Content Creation:

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• E-content centre with interactive panel, camera, audio recording, editing facilities

1. Library:

- Fully automated with BOOK MAGIC SOFTWARE, Enlist subscription
- Digital Library, DSPACE, Library User Entry Scanning System, OPAC System

1. Network Infrastructure:

- Server (Windows 2012, R2 Server with backup, WAP Server, Anti-Virus Server)
- LAN and Wi-Fi facilities with 100 Mbps speed in all departments.
- Switches containing wireless access points

1. Other Technological Resources:

- Moodle software for LMS
- College ERP Total Campus Solutions, Tally, MASTERSOFT software, Google workspace
- Digital Signage System, Card Printer, NAS file Storage Solution
- Biometric Attendance System,
- Surveillance System,
- EPABX & IVR System
- Automated office
- Public Address System.
- E-Content Development Centre,
- Automated Exam Control Room,
- Server Room

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 14.18

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 96

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 29.11

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
40.83	44.59	35.18	39.68	36.11

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 70.58

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
939	985	998	954	378

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	<u>View Document</u>
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills
- 2. Language and communication skills
- 3. Life skills (Yoga, physical fitness, health and hygiene)
- 4.ICT/computing skills

Response: A. All of the above

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File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 46.67

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1360	390	797	141	125

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

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File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 47.25

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
200	193	125	150	105

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
401	349	302	322	262

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/international level examinations during the last five years

Response: 5.68

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
4	3	9	18	15

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	<u>View Document</u>
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

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5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 22

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19	
6	6	0	3	7	

File Description	Document
Upload supporting document	<u>View Document</u>
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	<u>View Document</u>
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 28.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
44	24	16	20	37

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association of Kottakkal Farook Arts and Science College: A Pillar of Support and Progress

Kottakkal Farook Arts and Science College Alumni Association(KFASCAA) is registered under societies registration Act 1860. The official alumni network of KFASCAA is offered by VAAVE which act as a robust technology platform, also with a mobile App to leverage the power of our Alumni and enable meaningful engagement. The portal has 500+ active members.

The Alumni Association aims to:

Provides valuable suggestions for quality education by liaising with the members of the Internal Quality Assurance Cell (IQAC).

Employability and Entrepreneurship:

Undertaking activities to improve current students' employability skills and entrepreneurial abilities.

Placement Support:

Assisting the placement cell in conducting soft skill development, personality development workshops, and campus interviews.

Scholarships and Inclusive Growth:

Achieving inclusive growth through endowment scholarships for deserving economically backward students.

Collaborative Efforts: Collaborating with the College and current students in environment consciousness, financial inclusion, women empowerment, and academic enrichment.

Alumni Platform: Providing a platform for alumni through Alumni Meet to enrich current students with business contacts.

Research Development: Inculcating and developing research aptitude and skills among current students.

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Alumni- Academia - Industry- Cell (AAIC): Bridging the gap between industry and academia through collaborative efforts.

• Absorbed Alumni members in Value & Skill Based Learning Board of Studies.

CONCRETE SUPPORT MEASURES BY KFASC Alumni Association

- 1. Procured GYM EQUIPMENTS worth four lakhs of rupees for establishing the **WELLNESS RETREAT**, the gym, and yoga centre of the college through voluntary donations. raised by them from alumni.
- 2. Donated towards green initiatives on campus.
- 3. Organized parenting classes for first-year undergraduate students' parents.
- 4. Financially assisted departments to conduct Seminars, Debates & Workshops
- 5. Extended support during the Covid-19 pandemic for corona vaccination programs.
- 6. Supported students financially for university zonal competitions.
- 7. Offered scholarships to economically weaker sections.
- 8. Organized tree plantation drives and collaborated with the Kottakkal municipality for creating awareness on zero waste management.
- 9. Contributed towards declaring the institution as a green campus.

FURTHER CONTRIBUTIONS:

- 1. Contributed dustbins for both degradable and non-degradable waste within the college premises.
- 2. Contributed two sanitary pad disposal machines within the campus.
- 3. Organize monthly alumni talk/lecture series, get-togethers, batch intimacy programs, and department alumni meetings.
- 4. Sponsored Onam celebration including Onasadhya for students and teachers.
- 5. Organized Alumni Tournament.
- 6. Sponsored achievement awards for the toppers every year.
- 7. Promoted self-employment through Entrepreneurship Fair by providing training, mentoring, and designing articles for sale.
- 8. Contributed towards academic enhancement and placement enrichment of current students.
- 9. Collaborated with current students on cross-cutting issues such as environment, gender, and health.
- 10. Supported and inspired NSS, sportspersons, and various clubs of the college.

The Alumni Association of Kottakkal Farook Arts and Science College has been instrumental in supporting the college's growth and development through various initiatives, demonstrating a strong commitment to its alma mater and the community

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision

Our vision is to empower and uplift underprivileged communities through education, enabling them to become active contributors to the nation's growth.

Mission

Our mission is to provide exceptional educational infrastructure and an academic environment that promotes higher learning, fosters strong moral values, and encourages personal and professional growth.

We are committed to offering students diverse opportunities to realise their full potential through various curricular and co-curricular activities, emphasising excellence and quality teaching with a modern outlook.

Our ultimate goal is to promote education as a means to enrich lives and make a positive impact on society.

Kottakkal Farook Arts & Science College (KFASC) aligns its governance and leadership with its vision and mission, focusing on transforming socially and economically backward communities through education. The implementation of the National Education Policy (NEP) showcases this commitment. Key initiatives include:

- Developing excellent educational infrastructure.
- Promoting skill development aligned with NEP-2020.
- Constituting an NEP Task Force to familiarise faculty and students with the policy.

Sustained Institutional Growth: KFASC continuously strives to build centres of excellence that impart knowledge and instil values, ensuring students' holistic development and professional growth.

Decentralisation: Decentralization ensures greater autonomy and effective decision-making. Each department forms committees for specific tasks, ensuring timely completion. The college has 30 committees dedicated to curricular and co-curricular activities.

Active Participation in Governance: KFASC promotes a collaborative decision-making process involving all stakeholders. The College Governing Body, College Council, and IQAC play significant roles in planning and supervising policies and projects.

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Institutional Perspective Plan: KFASC's five-year strategic perspective plan aligns with its mission to provide quality education. Objectives include enhancing academic excellence, promoting holistic development, ensuring inclusivity, strengthening infrastructure, and fostering community engagement. The plan's deployment involves stakeholder participation, monitoring, and evaluation mechanisms. Various committees, such as the College Governing Body, College Development Council, and IQAC, ensure effective implementation and monitoring.

Faculty Empowerment Strategies: KFASC has a comprehensive performance appraisal system, welfare measures, and career development avenues. Appraisal criteria include teaching activities, professional development, research output, and contributions to institutional development. Welfare measures include EPF, ESI, free conveyance, festival allowances, and fee concessions for staff children. Career development avenues include FDPs, workshops, financial support for research, and seed money allocation.

Resource Mobilization: KFASC's resource mobilisation strategies include tuition fees, management financial support, and providing facilities for competitive exams. Optimal resource utilisation is ensured through budget preparation, expense monitoring, and impact evaluation. Both internal and external audits are conducted to maintain financial transparency.

Utilisation of Funds: Funds are utilised for infrastructure development, academic programs, student welfare, staff development, administrative expenses, research, and extension activities.

Monitoring and Evaluation: KFASC ensures alignment with budgetary allocations through regular monitoring, financial reporting, and audits. Effectiveness is evaluated using performance indicators like student enrollment, academic outcomes, stakeholder feedback, research output, and financial sustainability.

Institutional Development Plan: The IQAC has developed a 15-year Institutional Development Plan (2022-2038) based on UGC guidelines, NEP 2020, and NAAC criteria, ensuring balanced growth, continuous improvement, and excellence through quality radars and key milestones set for constant improvement and excellence.

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File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and

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procedures, etc

Response:

Kottakkal Farook Arts and Science College's strategic planning and execution are vital for the effective deployment of its institutional perspective plan and the efficient functioning of its institutional bodies.

Overview of the Institutional Perspective Plan:

Strategic/ Perspective plan

- The plan aligns with Farook Educational Society's mission and aims to provide quality education.
- Objectives include enhancing academic excellence,
- Promoting holistic development,
- Ensuring inclusivity and diversity,
- Strengthening institutional infrastructure,
- And fostering community engagement.

Deployment of the Perspective Plan:

The college works out a strategic perspective five-year plan for development that aligns with its vision and mission. IQAC Action Plans and Department action plans act as a road map in preparing the plan.

- The plan was deployed through a systematic process involving stakeholders and robust monitoring and evaluation mechanisms. Action Plans & Workflows
- Implementation involved detailed analysis Action Taken reports
- Creation of implementation teams to get work done.
- And stakeholder involvement through participation.
- Monitoring and evaluation mechanisms ensured.

The college has deployed different committees and cells to implement various activities, numerous plans and policies:

- College Governing Body
- College Development Council
- Finance Committee
- Purchase Committee
- HR Committee
- College Council

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- Advisory Committee
- Academic Committee
- Discipline Committee
- IQAC
- Admission Committee
- Examination Committee
- Grievance Redressal Cell
- Library Committee
- Sports Committee
- Internal Complaints Committee Against Sexual Harassment
- Career Advising and Placement Cell
- Anti-raging Committee & Anti-Ragging Squad
- Research Advisory Council
- Research & development council
- Canteen Management Committee
- College Prospectus handbook Committee
- Drop-Out Management Committee
- Time Table Workload Committee
- IT Committee
- Website Development and Maintenance Committee.
- Cultural committee.

Functioning of Institutional Bodies:

- Institutional bodies are governed by clear policies
- An aligned administrative setup
- And appointment and service rules.
- Policies outline roles and responsibilities, ensuring harmonious working towards plan goals.
- The administrative setup supports institutional objectives with clear communication and reporting lines.

Evidence of Effectiveness:

- Reports, case studies, feedback, awards, and external evaluations provide evidence of effectiveness.
- These include academic performance data, infrastructure development reports, financial reports, case studies on successful initiatives, stakeholder feedback, and recognition for community engagement and research.

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Challenges and Strategies for Improvement:

- Challenges include resistance to change, resource constraints, communication gaps, and alignment with industry needs.
- Strategies include stakeholder engagement, capacity building, communication strategy development, collaboration with industries, and monitoring and evaluation implementation.

The college's institutional perspective plan deployment has been comprehensive and well-executed. It has shown progress in academic excellence, infrastructure development, and community engagement. Continued focus on strategic planning, stakeholder engagement, and performance monitoring is essential for further growth and development. Addressing challenges and implementing improvement strategies will strengthen the college's position as a leading institution.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution's commitment to the well-being and professional development of its staff is evident through its effective performance appraisal System, welfare measures and avenues for career development/progression. In recognizing the integral role played by both teaching and non-teaching staff, the institution has implemented Comprehensive measures aimed at fostering a supportive work environment.

Performance Appraisal system

- Performance appraisal system in our college is Objective, Transparent, and Regular.
- It is carried out on two platforms.
 - Teacher Performance Evaluation in the end Semester by Stakeholders.
 - Self-Assessment for the Performance Based Appraisal System
- The criteria used for appraisal are:
 - Teaching-Learning and Evaluation activities
 - Professional Development & Co-curricular and Extension activities
 - Research Output
 - Publications and E-Content Development
 - Contributions to Institutional Development
- Feedback from appraisals is used for improvement and Career development.
- Periodic training programmes and workshops conducted for the staff
- Professional trainers and proficient resource persons provided hands-on training in advanced realms of teaching, learning and Administration.
- Counselling sessions provided to sustain the stress-free ambience.

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Welfare measures:

- EPF and ESI for all staff members.
- Free conveyance for the teaching staff in college buses.
- Regular Annual increment of Ten percent of the salary.
- Festival allowances for teaching and non-teaching staff.
- Fee concession for the children of staff studying in all the institutions under the society.
- Sponsored cultural events, staff day, and annual staff tours to help boosting the in-house bonding and harmony of the institution.
- Health and wellness programs conducted for the overall welfare
- Free Financial aid to meet immediate health expenditure to staff/relatives.
- Staff Welfare and Credit Society formed for the welfare of the employees to provide micro financial aid to the staff.
- Free uniforms to drivers, security guards and housekeeping staff.
- Prepared festival kits for non-teaching staffs on Festival occasions.

Avenues for career development/progression

- College provided FDPs & Workshops.
- Financial promotion to participate in FDPs conducted by other institutions
- Honorarium for handling Certificate Courses.
- Guidance to undergo JRF qualification and research
- Financial aid to publish papers in journals

Integration & Impact:

- These strategies have integrated to the institutions over all vision and mission
- Examples and Case studies demonstrate the effectiveness of these strategies.
- Retention of the staff reflect faculty satisfaction
- Feedback Mechanisms and Evaluations done by Teachers reflect faculty satisfaction and Performance

Future Plans:

- Aimed to enhance faculty empowerment by granting permission to go for part time research
- Promoting Publication of Research Articles in UGC Approved journals by granting financial aid.

By investing in the well-being and professional growth of the staff, institution creates a positive and motivated workplace. This contributes to a dynamic, and educational environment where both the teaching and non-teaching staff are empowered to contribute their best, ultimately, enhancing the institution's reputation and success.

File Description	Document	
Upload Additional information	<u>View Document</u>	
Provide Link for Additional information	View Document	

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 53.51

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
34	39	0	31	56

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	<u>View Document</u>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 69.76

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
58	55	52	56	65

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	23	22	20	24

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

KFASC is a self-financing college under the Farook Educational Society funded by drawing fees from the students and also management advances to meet development Expenditure

RESOURCE MOBILIZATION STRATEGIES & SOURCES OF FUNDS:

The strategies employed by the college to raise funds and acquire resources comprise of:

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- Tuition fees from the students.
- The college premises and facilities are provided for the conduct of government and other competitive examinations.
- Management Financial support for Infrastructure and maintenance.
- Alumni and PTA Contributions

OPTIMAL RESOURCES MOBILIZATION;

The college prepares a budget for each academic year listing salaries, Infrastructure maintenance, Academic development and student welfare expenses.

- The college monitors expenses to ensure they align with budgetary allocations, regular financial reports generated, reviewed, and identify the areas of over spending.
- Resources are allocated based on the college's strategic priorities. Allocation process is transparent and guided by overall objectives.
- The college evaluates impact of resource allocations through various mechanisms, assessing student outcomes through feedbacks from stakeholders. The findings are used to refine future budgets, decision making and in resource allocations, .
- The college implements efficiency measures to optimize resource utilization by implementing energy-saving initiatives, digitalizing to reduce paper usage, and streamlining administrative processes to minimize time and resource wastage.

FINANCIAL AUDITS:

Both internal and External audits are conducted.

Internal Audit:

An internal auditor audits all transactions inside the college regularly to verify vouchers, receipts and other accounts.

These regular audit measures ensure internal financial control.

Monthly account statements are placed before the management for scrutiny and approval and it is made transparent.

External Audit:

An external chartered accountant appointed by management provides financial statements at the end of every financial year and vouches all receipts and payments.

His external audit reports and recommendations are used for preparing next year budget.

UTILIZATION OF FUNDS

Funds are utilized for various purposes including:

• Infrastructure Development

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- Academic programmes
- Student welfare
- Staff development
- Administrative expenses
- Research, Innovations and Professional development
- Extension activities

MONITORING & EVALUATION

The mechanisms for monitoring the resource mobilization strategies:

- A budget for each academic year
- Regular monitoring of expenses conducted to ensure its alignment with budgetary allocations.
- Deviations are noted and actions taken.
- Financial reports are generated regularly, reviewed by the finance committee and the governing body to assess the financial health of the institution.
- Regular audits submitted to the governing body to improve transparency and accountability.
- Evaluates effectiveness of the resource mobilization and utilization strategies through performance indicators such as student enrolment, academic outcomes, feedback from stakeholders, research output and financial sustainability.

COMPLIANCES

The college established strong internal controls to ensure compliance with financial regulations. These controls include segregation of duties, authorisation procedure for expenditure and regular reconciliation of accounts

- The college has designated an auditor responsible for monitoring and ensuring compliance with financial regulations and guidelines.
- The college maintains detailed documentation of financial transactions and prepares regular reports.
- The college seeks external support from legal and financial experts to ensure compliance and monitor financial practices to identify non compliances issues.

File Description	Document	
Upload Additional information	<u>View Document</u>	
Provide Link for Additional information	View Document	

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) at Kottakkal Farook Arts and Science College (KFASC) plays a key role in maintaining and enhancing educational standards and overall institutional development. The IQAC's unique strength lies in its ability to design and implement quality initiatives that are specifically tailored to the distinctive context of KFASC.

• Regular Performance Evaluations:

- Conducts periodic meetings and interactions to assess institutional performance.
- Identifies areas for improvement and develops strategic plans accordingly.

• Curriculum Development:

- Collaborates with academic departments to create detailed action plans.
- Ensures planning and execution of the curriculum, aligning with the latest educational standards.

• Faculty Development and Training:

- Supports faculty participation in Faculty Development Programs (FDPs) and other professional development activities.
- Encourages continuous professional growth through various training and orientation programs.

• Robust Evaluation Processes:

- Monitors evaluation processes to ensure comprehensive internal assessments, including seminars, assignments, and viva -voce exams.
- Maintains transparency and fairness in the evaluation system.

• Academic Enrichment Activities:

• Promotes the organisation of seminars, workshops, and events by departments to keep students updated with the latest knowledge and skills in their fields.

• Student Mentoring:

- Conducts student mentoring programs to provide academic and personal guidance.
- Encourages faculty to mentor students, helping them navigate their academic journey and personal development.

• Student Orientation Programs:

• Conducts orientation sessions for newly admitted undergraduate and postgraduate students to familiarize them with the institution and their respective programs.

• Stakeholder Engagement:

• Facilitates interactions between the institution and various stakeholders, including students, teachers, parents, alumni, and employers, fostering a collaborative environment.

• Monitoring Statutory Bodies:

• Oversees the functioning of key statutory bodies such as the Grievance Redressal Cell, Anti-ragging Cell, SC/ST Cell, Internal Complaints Committee, Women Development Cell, and Minority Cell to ensure a safe and supportive campus environment.

• Cultural and Inclusive Activities:

• Organizes the celebration of national and international days and cultural festivals to promote inclusivity and raise awareness about important values, ethics, and civic duties.

• Transparency and Reporting:

• Supports the annual publication of departmental and club reports, ensuring stakeholders are informed about the progress and achievements of different groups.

• Maintenance and Audits:

- Conducts periodic maintenance of essential amenities and performs academic and administrative audits.
- Monitors the activities of various clubs and cells to ensure efficient functioning.

• Event Organization and Collaboration:

- Organizes pass-out ceremonies and encourages collaborations for various institutional activities.
- Supports environmental and energy audits, extension activities, and student mentoring programs.

• Innovative Teaching Methods:

- Promotes hybrid teaching methods and the integration of ICT tools to enhance learning experiences.
- Implement experiential learning and internships to increase job readiness of the students

• Staff Appraisals & feedbacks:

- Implements annual self-appraisals for all staff members to ensure continuous professional development and accountability.
- Conduct of feed backs from stakeholders

• Parental and Scholarship Engagement:

• Facilitates parent-teacher associations and scholarship orientations to support student's academic and financial needs, ensuring no student is left behind.

This comprehensive approach ensures that KFASC remains a leader in providing quality education and fostering holistic development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2. Academic and Administrative Audit (AAA) and follow-up action taken
- **3.** Collaborative quality initiatives with other institution(s)
- 4. Participation in NIRF and other recognized rankings

5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

1. Formation of WDC & ICC for Gender equity and Grievance Redressals:

Gender equity and sensitization efforts on campus encompass various facets, from institutional structures to curriculum development and facilities provision. The establishment of Women Development Cells (WDC) and Internal Complaints Committees (ICC) serves as pivotal forums for guidance, counselling, and grievance redressal. Their mandate includes fostering awareness among women to harness their potential for personal and national development, while the ICC ensures timely addressal of grievances. These bodies are entrusted with the enforcement of principles combating sexual harassment, gender bias, and discrimination through awareness programs and campaigns.

1. Gender Audit initiatives:

- Assessed the current status of the Gender equality within the college
- Identified areas where gender inequalities exist
- Developed strategies to address these inequalities and promote gender equity

1. Methodology:

• Established an audit team, reviewed the policies and practices to assess Gender sensitivity and inclusivity, Collected data through surveys and interviews, documented experiences and perceptions of students and faculty on gender equity. Analysed the data, identified patterns, trends and the areas of concern related to Gender equity

1. Outcomes:

- Developed and implemented gender sensitive policies and guidelines to address identified inequalities.
- Made changes to programmes curricula to promote gender equality
- Infrastructure improvements in the campus facilities for gender inclusivity
- Awareness and Training to educate college community about gender issues and sensitivity
- Monitored and evaluated the progress and impact of the audit over time.

1. Gender sensitivity in Curricular Activities

- 25 Gender-Equity courses, one audit course & one certificate course are incorporated in the curriculum.
- Seminars, Workshops and Film shows related to gender studies or women studies

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1. Co-Curricular Activities (Students Club)

- Gender sensitization workshops
- Gender equality seminars
- Women empowerment programmes
- Gender inclusive policies
- Awareness Programmes
- Celebrations of important days
- Self-defence training for Women.
- Gender neutral admission policy

1. Facilities for Women

- She friendly Rest rooms, wash rooms, Bus facility & Recreation Centres
- Special time slots in Fitness centre
- Ensure safe environment for women students

1. Gender sensitization programme

- A Women Development Cell is working to sensitize women encouraging Women empowerment.
- WDC organised Workshops on women entrepreneurship pertaining to food and articraft.
- Conducted a seminar on gender-based violence such as domestic violence, Sexual harassment, discrimination, etc
- A talk on women rights and empowerment through education, Economic opportunities and Women leadership development

1. Impact & Outcomes

The impact and outcomes of these initiatives are manifold, ranging from heightened awareness and sensitization to tangible policy changes and infrastructure improvements. By fostering an environment conducive to gender equity, the college ensures the holistic development and empowerment of all its members.

Through a multifaceted approach encompassing institutional structures, curriculum development, cocurricular activities, and facilities provision, the college exemplifies its commitment to gender equity and sensitization, thereby fostering a conducive environment for the empowerment and development of all its stakeholders.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	<u>View Document</u>

7.1.2

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The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures
- 2. Management of the various types of degradable and nondegradable waste
- 3. Water conservation
- 4. Green campus initiatives
- 5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit
- 2. Energy audit
- 3. Clean and green campus initiatives
- 4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The College has recognized the importance of fostering an inclusive environment that promotes tolerance, harmony, and respect for diversity. It formulated and implemented explicit policies that highlight commitment to diversity and inclusion. These policies set the tone for creating an environment that respects diversity.

Efforts and initiatives are undertaken to create a space where students from different cultural, regional, linguist, communal and socio-economic background feels valued and included. The college promoted diversity in all aspects of college life, including recruitment, admissions, curriculum development, and extracurricular activities. We have striven to attract and retain a diverse student body, faculty, and staff that reflect a variety of backgrounds, experiences, perspectives, and identities.

- The college advertises job vacancies for the faculty and staff in the newspapers and invite applications. All eligible candidates are called for interview without any reservations.
- In the case of student admissions 50% of the students are admitted through Centralized Admission Process (CAP) of the University of Calicut following rules & regulations and reservation policies laid by the Government and the rest through management selection as per the admission policy which ensures inclusivity to all.
- In the curriculum development of certificate courses, care is taken to include diverse topics catering to diverse students from various departments and disciplines. 91courses offered accommodate diverse student community.
- Extracurricular activities promoting diversity showcased the rich cultural heritage and traditions of students hailing from different areas.

- Celebrated Cultural Festivals like Onam, Vishu, Deepawali Christmas, Easter, Eid-ul-fithr, Eid-ul-zuha & Holi
- Conducted food fests, art exhibitions, and interactive workshops.
- Sufi qawwali conducted in commemoration of 75 years of independence (Azadi ka Amrit Mahotsav).
- Institution celebrated national & International days
- The college celebrated special days like Freshers Day, Fine arts Day, College Day, Institutions Day, College convocation & Graduation Day
- Electoral Literacy Club of the college conducted various awareness campaigns.
- Discipline Committee, Anti-ragging Cell, Anti-Harassment committee maintain tolerance and harmony among students, and it ensures all the students in the campus are equally treated.
- Inclusion of languages in the curriculum, such as English, Malayalam, Hindi, and Arabic.
- Conducts residential camp by NSS that merge different cultures and practices
- Extension activities such as SNEHASANGAMAM at the college and SNEHAYATHRA to Koottayi beach
- Visited Pratheeksha Bhavan & Old age home at Tavanur every year by students & staff, to supply collected dress materials and chappals to the inmates.
- Hosted workshops, seminars focused on diversity, equity, non-discrimination and inclusion that provide students, faculty, and staff to engage in meaningful dialogue and share experiences.
- Various programmes under Women Development Cell and associated programmes like; 3 day extended Pathway- Social Life Wellness Programme by the Government helped students.
- Created opportunities for students to learn and practice languages other than their own through the Language lab and through Foreign Language Awareness Programme.
- Encouraged students to express their unique identities and perspectives through artistic endeavours, such as poetry competitions, theatre productions, visual arts exhibitions, and music performances and foster a sense of belonging.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7	2	1	
•	-4-		

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1:

Cheyyu, Padikkoo (Learning by Doing): Experiential Education for Real-World Success

Objectives:

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The primary objective of this practice is to foster active engagement, critical thinking, and problemsolving skills among students. Integrating experiential learning into the curriculum aims to bridge the gap between theoretical knowledge and practical application, thereby preparing students for the complexities and challenges of the real world.

The Context:

Traditional classroom instruction often struggles to equip students with the diverse skills required in today's fast-evolving society. The NEP 2020 emphasises the need for a paradigm shift towards immersive, hands-on learning experiences. This approach aims to provide students with practical skills, critical thinking abilities, and a deeper understanding of subjects, enabling them to navigate real-world challenges and succeed in a dynamic global environment.

The Practice:

PACE (Programme, Activities, and Community Engagement) oversees the implementation of a comprehensive experiential learning program that includes internships, field studies, simulations, case studies, and community-based projects:

- **Internships:** The college facilitated internships for 252 students in various firms, ensuring alignment with academic interests and career aspirations. These internships allowed students to apply classroom knowledge in real-world contexts, enhancing their practical skills and professional readiness.
- **Field Studies:** PACE organised 86 industrial visits and field studies, providing students firsthand exposure to professional environments, technologies, and practices. These experiences enriched their understanding of industry-specific challenges and opportunities.
- Simulations and Case Studies: Through 81 simulations and 110 case studies, students engaged in real-world scenarios that required critical analysis, decision-making, and problem-solving. PACE provided the necessary resources and guidance, enabling students to learn effectively from these simulated experiences.
- Community-Based Projects: Involving 54 community-based projects, students worked on reallife initiatives in collaboration with local organisations. These projects enhanced students' practical skills and fostered empathy, social responsibility, and civic engagement, which are essential for holistic development.

Evidence of Success:

The experiential learning approach has significantly improved students' practical skills, critical thinking, and subject comprehension. Students are better equipped to tackle real-world challenges and demonstrate greater adaptability, teamwork, and leadership abilities. Academic assessments show that students engaged in experiential learning outperform their peers. Alumni feedback highlights the positive impact of this approach on their professional success, validating its effectiveness in preparing students for their future careers.

Problems Encountered and Resources Required:

Challenges included balancing the teaching workload with experiential learning responsibilities, managing unexpected examination schedules, and evaluating the large volume of assignments. The Covid-19 pandemic further disrupted field projects. Additionally, organising these activities required substantial resources, including funding for travel, accommodation, and materials, which posed a challenge for the institution with its limited financial resources.

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Notes:

The experiential education practice at Kottakkal Farook Arts and Science College is a pivotal strategy for enhancing student learning outcomes. The college effectively bridges the gap between theory and practice by offering hands-on learning opportunities. However, addressing challenges related to resource allocation and funding is essential for these initiatives' continued success and sustainability.

Best Practice 2:

"Samagra Bhodhanam": Integrating Skills and Values into the Curriculum

Objectives:

The primary goal of "Samagra Bhodhanam" is to develop essential skills and values relevant to the 21st-century workplace. It aims to equip students with academic knowledge, practical skills, and ethical values necessary to thrive in a dynamic and competitive environment. This practice nurtures well-rounded individuals prepared to contribute positively to society, fosters critical thinking, and promotes lifelong learning and adaptability.

The Context:

Success in the rapidly changing global landscape requires more than academic achievements. "Samagra Bhodhanam" recognises the need for a well-rounded approach to education, integrating skills and values alongside traditional academic learning. By preparing students for careers and life, this initiative helps them develop into responsible, ethical, and compassionate individuals. The practice emphasises holistic education, ensuring that students are socially and emotionally equipped to face modern challenges and become proactive members of society.

The Practice:

Drawing from the NEP 2020, the college has implemented "Samagra Bhodhanam," a holistic learning initiative that integrates value and skill-based learning into the curriculum, even when the affiliating university did not mandate such courses. A dedicated committee oversees the curriculum review and development, including the principal, IQAC, PACE, HODs, student body, external experts, and alumni.

A total of 91 courses were offered, comprising 13 value-based and 78 skill-based courses, provided free of charge. These courses are designed for specific departments and the general student population, fostering interdisciplinary learning. Odd semester programs focus on second-year students, while even semester programs target first-year students, with general courses provided for both during even semesters.

Students register for courses via Google Forms, ensuring a streamlined process. Adequate infrastructure, including a Language Lab, Fitness Centre, Innovation Hub, Laboratories, and Library & Digital Resource Centre, supports the learning experience. Courses are delivered online and offline, with study materials available via LMS platforms for accessibility. Evaluation methods include online and offline exams, practical sessions, presentations, and viva, ensuring a comprehensive assessment of skills and knowledge.

Technical issues during exams are addressed by offering additional chances and creating a supportive environment. Counselling and mentoring sessions are also provided. Successful course completion is recognised with e-certificates, and departmental excellence meets are held to honour top performers. The Board of Studies continuously collects and analyses stakeholder feedback to refine and enhance the

courses.

Evidence of Success:

During the 2022-23 academic year, 8 courses were offered to third-semester students, enhancing their communication, teamwork, and leadership skills. Similarly, first-semester students participated in 8 skill-building courses alongside 3 value-based courses voluntarily undertaken by students. The consistent progress in enrollment and successful course completion within the stipulated time underscores the effectiveness of this practice. Pass percentages reflect the success of the courses, and student feedback highlights the positive impact on workplace readiness, ethical decision-making, and social responsibility.

Problems Encountered and Resources Required:

Challenges include time constraints in developing and revising the curriculum, financial limitations since freeships are granted, and the need for faculty training to meet modern educational objectives. Additionally, changing university exam schedules disrupts the certificate course calendar, and poor connectivity hampers students' access to online content and exams.

Notes:

"Samagra Bhodhanam" at Kottakkal Farook Arts and Science College is designed to develop students into well-rounded individuals with the skills, values, and knowledge necessary for success in the 21st century. By integrating these elements into the curriculum, the college ensures that students are academically proficient, socially responsible, and ethically conscious, prepared to make positive contributions to society.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	<u>View Document</u>

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness: Transforming Potential into Excellence

Kottakkal Farook Arts and Science College (KFASC) prides itself on its unique ability to nurture and elevate the academic and personal potential of students who may not have secured high marks in their previous educational endeavours. As a self-financing institution, KFASC typically admits students who

have scored lower than their counterparts in government or aided colleges. Despite this initial disadvantage, our college has developed a comprehensive and systematic approach to ensure that every student receives the guidance and support needed to achieve academic excellence and personal growth.

Comprehensive Orientation and Bridge Programs

Upon admission, students undergo a comprehensive orientation process that includes a College Preparedness Survey to assess their readiness. This is followed by an intensive orientation program covering the college's mission, academic standards, and available support services. A key component of this orientation is a specialised program on the **UGC's Student Induction Program (SIP)** delivered by an external expert agency, **Happy Haven**. This agency specialises in human values education and plays a crucial role in instilling these values in our students. To ensure academic parity, bridge classes are offered to students from diverse educational backgrounds. These foundational steps collectively contribute to a **strong academic start**

Differentiated Instruction and Mentorship

Recognizing the varied learning paces and styles of our students, KFASC implements differentiated instruction strategies. We segregate students into slow learners and advanced learners, tailoring our coaching methods to suit their specific needs. Slow learners receive additional support through special classes, remedial teaching, and personalized mentoring. Advanced learners are provided with opportunities to explore deeper into subjects, engage in research projects, and participate in academic competitions.

Experiential Learning and Community Engagement

Our commitment to experiential learning sets us apart. Students are encouraged to engage in internships, field trips, and community service projects, fostering practical knowledge and social responsibility. These activities are integral to our curriculum, ensuring that students gain hands-on experience and develop a holistic understanding of their subjects.

ICT-Enabled Classrooms and Modern Teaching Methods

KFASC has embraced modern teaching methodologies, including the use of Information and Communication Technology (ICT) in classrooms. Our state-of-the-art facilities include interactive panels, projectors, and Android TV sets, which enhance the learning experience. These tools, combined with innovative teaching methods like flipped classrooms, peer learning, and blended learning, ensure that students remain engaged and motivated.

E-Governance and Digital Resources

Our commitment to technological advancement is evident in our comprehensive e-governance system. The college employs Enterprise Resource Planning (ERP) software to streamline administrative and academic processes. Additionally, the Learning Management System (LMS) and college portals provide seamless access to course materials, assignments, and grades. Our digital library, with memberships in NLIST and NDL, offers an extensive repository of academic resources, further enriching the learning environment.

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Monitoring and Evaluation

A well-structured monitoring system ensures that academic and non-academic activities are effectively managed. Various committees oversee different aspects of college functioning, from curriculum development to extracurricular activities. This careful approach guarantees that the quality of education and student welfare is consistently maintained.

Teacher Excellence and Low Attrition Rate

Our faculty members are the backbone of KFASC. We take pride in our dedicated and highly qualified teaching staff, whose commitment to student success is unwavering. The low attrition rate among our teachers is a testament to the supportive and rewarding work environment we provide. Continuous professional development programs ensure that our teachers remain at the forefront of educational innovation.

Holistic Student Development

Beyond academics, KFASC places a strong emphasis on the overall development of our students. We offer a range of extracurricular activities, including sports, cultural events, and fine arts. Our wellness and fitness centre, student retreat, and various clubs cater to the diverse interests and needs of our student body, promoting physical and mental well-being.

Effective Dropout Management

We have implemented a robust system to manage and minimize student dropouts. Through continuous follow-ups, mentoring, and support, we ensure that students who may be struggling receive the necessary assistance to stay on track and complete their programs. This proactive approach significantly reduces dropout rates and contributes to higher retention and graduation rates. We also provide facilities to pay fees in instalments in their own selected EMI options to retain the student. Besides we support students by providing PTA,Management and Alumni scholarships to deserving students.

Strategic Location and Community Trust

KFASC's strategic location, coupled with a safe and disciplined campus environment, makes it a preferred choice for students and parents in the region. Our proximity to students' homes provides convenience and ensures that they can easily access the college. The trust and faith that the community places in us is a reflection of our consistent efforts to deliver quality education and foster a nurturing environment.

Distinctive Educational Ecosystem

Our distinctiveness lies in our ability to transform potential into excellence through a meticulously crafted educational ecosystem. This ecosystem comprises well-structured academic programs, innovative teaching methods, extensive support systems, and a commitment to holistic development. The seamless integration of these elements results in graduates who are academically proficient, socially responsible, and well-rounded.

Fee Waivers for Certificate Courses

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Our distinctive feature is the commitment to making education accessible and affordable. We offer fee waivers for all certificate courses, providing students with opportunities to enhance their skills and knowledge without financial burden. This has enabled many students to pursue additional qualifications, making them more competitive in the job market.

Conclusion

The journey of a student at KFASC is a transformative experience. We take pride in our ability to elevate students who may have started with lower academic scores to achieve great heights of success. Our distinctiveness is evident in the personalised attention, innovative teaching methods, and extensive support systems we provide. The trust and preference of parents and students for KFASC is a testament to our unwavering commitment to quality education and student success. As we continue to evolve and adapt to the changing educational landscape, our focus remains steadfast on nurturing the potential of every student and helping them realise their dreams.

In summary, the distinctiveness of Kottakkal Farook Arts and Science College lies in our ability to provide an inclusive, supportive, and innovative learning environment that transforms students into confident, competent, and socially responsible individuals as envisioned in our vision and mission.

File Description	Document
Appropriate web in the Institutional website	<u>View Document</u>
Any other relevant information	View Document

5. CONCLUSION

Additional Information:

In addition to the detailed SWOC analysis presented, several key aspects that further highlight KFASC are:

1. Innovative Educational Practices:

- KFASC has integrated modern ICT tools and digital platforms across its educational offerings.
 This includes the use of Learning Management Systems (LMS), online assessment tools, and digital classrooms, all of which have significantly enhanced the learning experience and accessibility for students.
- The college's commitment to Outcome-Based Education (OBE) ensures that teaching methods are aligned with achieving specific learning outcomes, thereby improving both student engagement and educational quality.

2. Comprehensive Student Support Systems:

- KFASC offers a wide range of student support services, including career counseling, mentoring, and financial aid through scholarships. The institution is dedicated to the holistic development of its students, providing both academic and personal guidance.
- The college has established various committees and cells, such as the Discipline Committee, Grievance Redressal Cells, and the Electoral Literacy Club (ELC), to address student concerns and promote a positive campus environment.

3. Strong Community Engagement:

- The college places a significant emphasis on community outreach and extension activities, facilitated by bodies like PACE (Promotion of Academic and Community Engagement).
 Students are actively involved in various socially relevant projects, enhancing their leadership skills and social responsibility.
- KFASC's commitment to social justice is reflected in its efforts to engage with underprivileged communities through educational programs, awareness drives, and collaborative projects that address pressing societal issues.

4. Sustainable Development Initiatives:

- KFASC has implemented several sustainability initiatives, such as the installation of a 70 KV solar power system, a rainwater harvesting system, and waste management practices, all contributing to the college's green campus.
- The college is actively pursuing audits like the green audit, energy audit, and waste management audit, ensuring that its operations are environmentally responsible and aligned with global sustainability goals.

5. Inclusive Cultural Environment:

 The college promotes an inclusive and diverse cultural environment through various clubs, societies, and cultural events. Students from different backgrounds are encouraged to participate in these activities, fostering a sense of belonging and mutual respect.

Concluding Remarks:

The SWOC analysis of Kottakkal Farook Arts and Science College reveals a dynamic institution that is well-positioned to meet the challenges of modern higher education. The college's strengths lie in its innovative teaching practices, robust student support systems, strong community engagement, and commitment to

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sustainability. These strengths provide a solid foundation for addressing the opportunities and challenges that lie ahead.

While the college faces certain challenges, such as the need for further infrastructure development and the continuous enhancement of faculty skills, these are being actively addressed through strategic planning and institutional initiatives. The college's ability to leverage its opportunities, such as expanding research capabilities and enhancing its digital infrastructure, will be crucial in maintaining its trajectory of growth and excellence.

In conclusion, KFASC is a forward-thinking institution that remains committed to providing high-quality education while fostering a socially responsible and environmentally sustainable campus culture. The college's ongoing efforts to adapt to changing educational landscapes and its dedication to continuous improvement ensure that it will continue to thrive and make meaningful contributions to society.