



KOTTAKKAL FAROOK ARTS AND SCIENCE COLLEGE
INTERNAL QUALITY ASSURANCE CELL

LANGUAGE & COMMUNICATION SKILLS
2019-20

Sreenath M
Head of the English Department
Kottakkal Farook Arts and Science College

13 August 2019

The Principal
Kottakkal Farook Arts and Science College

Subject: Request for Permission to Conduct a Seminar on New Trends and Techniques in Communication

Sir,

I hope this letter finds you in the best of health and spirits. On behalf of the Department of English, I am writing to seek your kind permission to conduct a seminar on "New Trends and Techniques in Communication" under the Language and Communication Skills Programme. This seminar is aimed at enhancing the communication skills of our students and keeping them abreast of the latest developments in the field.

We are honored to invite Mr. Naufal VK from our department as the guest speaker for this seminar. Mr. Naufal VK is highly regarded in the field of communication and his insights will undoubtedly be beneficial to our students.

The seminar is planned to be held on the 21st of August 2019. We are confident that this event will greatly contribute to the academic enrichment of our students and align with the college's mission to provide quality education.

We kindly request you to grant us permission to organize this seminar and use the necessary college facilities. We assure you that all arrangements will be made to ensure the smooth conduct of the event and adherence to the college's guidelines.

Thank you for considering our request. We look forward to your positive response.

Yours sincerely,
Sreenath M
Head of English Department




Prof. M. ABDUL AZEEZ
PRINCIPAL
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE
PARAPPUR(P.O) - 676 503



**DEPARTMENT OF ENGLISH
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE**

**SEMINAR ON
NEW TRENDS AND TECHNIQUES IN
COMMUNICATION**

21 AUGUST 2019

10 AM TO 12 PM



Speaker
Naufal VK
Assistant Professor
Kottakkal Farook Arts and Science College



Naufal V K

Mr. Naufal VK serves as an Assistant Professor at Kottakkal Farook Arts and Science College, bringing over a decade of experience in English language teaching. Holding an MA and BED in English, he has previously worked as a High School Assistant and Higher Secondary School Teacher. Additionally, he has trained students as an English Language Trainer at English Winglish.

With expertise in phonetics, Mr. Naufal is dedicated to improving students' pronunciation and spoken English skills. His teaching approach is interactive and student-centered, ensuring practical and engaging learning experiences. Fluent in both English and Malayalam, Mr. Naufal is committed to fostering effective communication skills in his students, making him a valuable asset in the field of language education.



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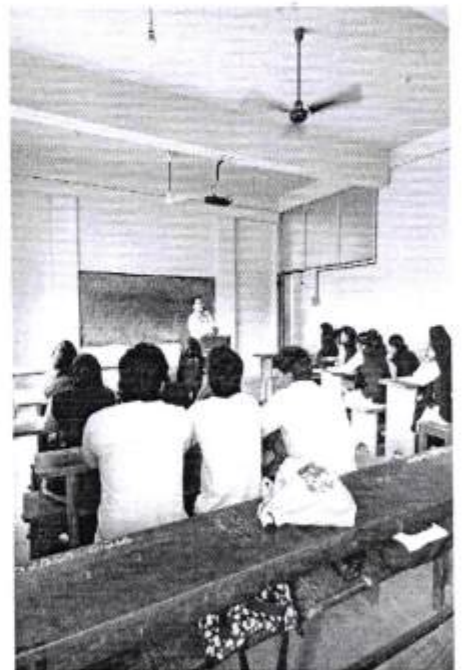
Report on the Seminar: "New Trends and Techniques in Communication"



The Department of English at Kottakkal Farook Arts and Science College successfully organized a seminar on "New Trends and Techniques in Communication" on the 21st of August, 2019. This event was conducted under the Language and Communication Skills Programme with the esteemed Mr. Naufal VK as the invited speaker. The seminar aimed to enhance the communication skills of our students and to update them on the latest developments and techniques in the field of communication. It was held in the First year class room and commenced at 10 am. The event began with a welcome speech by Mr. Sreenath M, Head of the Department, followed by an inaugural address by the

Principal, who emphasized the importance of effective communication in today's world.

Mr. Naufal VK delivered the keynote address on "New Trends and Techniques in Communication." He covered various topics including digital communication, the role of social media, emerging communication technologies, and the importance of interpersonal communication skills. The session was highly interactive, with students and faculty members actively participating and posing insightful questions. Following the keynote address, Mr. Naufal VK conducted a workshop focusing on practical communication techniques, where students engaged in various activities and group discussions aimed at improving their communication skills. The seminar concluded with a vote of thanks delivered by Madhu K, one of the faculty members of the



Department. The event was attended by over 90 students and faculty members, who gained valuable insights into the current trends and techniques in communication. The interactive



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workshop helped students to practically apply the concepts discussed and improve their communication abilities.



The feedback from the participants was overwhelmingly positive. Many students appreciated the practical approach and the opportunity to interact with an expert in the field. Suggestions for future seminars included more hands-on workshops and sessions focusing on specific areas of communication.



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Naufal
90

KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE
DEPARTMENT OF ENGLISH
Participant List

Sl No	Name	Signature
1	ASNA. V	
2	FARSANA. P	
3	FATHIMA MURSHIDA. E.K	
4	HUSNA	
5	HUSNA. P.	
6	JASNEENA. K	
7	JUSAINA.M.	
8	JUSNA P	
9	MURSHIDA P P	
10	NAJIYA O.C.	
11	NAJIYA THASNI	
12	SAFREENA	
13	SHAJEEHA K V	
14	SHANA. P	
15	SHIFANA THASNI . M	
16	MOHAMED SHAMIL VADAKKAN	
17	MOHAMMED SHAHANAD	
18	MUHAMMED FARHAN K T	
19	MUHAMMED SUHAIL C	
20	AYISHA P K	
21	FARSHA JABIN	
22	FATHIMA AFRA P	
23	FATHIMA ASNA	
24	FATHIMA HASNA.K	
25	FATHIMA RINSHA . K	
26	FATHIMA SHERIN	
27	HUSNA SHERIN .K	
28	JASMIYA	
29	LEMYA K	
30	MARVA	
31	RUFAIDHA	
32	SABREEN	
33	SHADHI	
34	SHANIYA REEM. C.T	



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35	SHILUJAS PALAKKATT	Shilujas
36	AFNA SHERIN P K	Afna
37	AKSHAYA P.	Akshaya
38	AMEERA C K	Ameera
39	ANAKHA V	Anakha
40	ANILA P	Anila
41	ASHIKA. P	Ashika
42	ATHIRA C.	Athira
43	BABY SHAHNA. P	Baby Shahna
44	FATHIMA NAHDA .T	Fathima Nahda
45	FATHIMA RISWANA	Fathima Riswana
46	HARITHA. K.N	Haritha
47	HIBA FATHIMA	Hiba
48	HIBA SULTHANA P	Hiba Sulthana P
49	HISANA.T	Hisana
50	JASEELA. E.K	Jaseela
51	NAJA KHALID.C.H	Naja Khalid
52	POURNAMI . A	Pournami
53	RISWANA NARGHEES. P.K	Riswana
54	SANA ILLATHODI	Sana
55	SHAMNAS.P	Shamnas
56	SHARANNIYA. A. S	Sharanniya
57	SHIBILA. K.K	Shibila
58	VIJAY KP	Vijay
59	FASANA	Fasana
60	FATHIMA DILNA U C	Fathima Dilna
61	FATHIMA SHABANA	Fathima Shabana
62	HIBA	Hiba
63	JINSHA JASMIN	Jinsha
64	LUBANATH	Lubanath
65	MUFEEHDA T V	Mufeedha
66	RAHIMA SHIRIN	Rahima
67	RASHA SEIN	Rasha
68	SAFA	Safa
69	SHAMLA	Shamla
70	ANAGHA R MARAR	Anagha
71	ANUSHA C	Anusha
72	ASLAHA FEBY	Aslaha
73	FATHIMA FITHA	Fathima
74	FATHIMA RUSHNA	Fathima
75	HASNA ZAHIA	Hasna
76	PRABITHA	Prabitha



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AJTAKKAL FAROOK ARTS & SCIENCE COLLEGE
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77	RUFAIDHA P	<u>Rufelha</u>
78	RUMAISA	
79	SARA NERGHEES K	<u>Sara</u>
80	SHIFA U	<u>Shifa</u>
81	SHOBICA	<u>Shobika</u>
82	SIVAMANJIMA	<u>Siva</u>
83	SNEHA K K	<u>Sneha</u>
84	FARHANA K	
85	FATHIMA JAFLA	<u>afaf</u>
86	JASEEKKA JASMIN	<u>J</u>
87	MALUFA THASNEEM	<u>Alhama</u>
88	NEHMA P	
89	NIDHA	
90	REHMA P	<u>Rehna</u>
91	RESLY M	<u>Resly</u>
92	SHAHINA	<u>Shahina</u>
93	SINU JASNA K	
94	JINAN M	<u>J</u>
95	SHAHMA CH	
96	NAJIA	<u>Najia</u>
97	NIMNA E K	<u>Nimna</u>
98	SEMEEMA	<u>Semees</u>
99	FARHANA K	<u>Farhana</u>
100	HIBA	<u>Hiba</u>



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Sreenath M
Head of the English Department
Kottakkal Farook Arts and Science College

1.02.2020

The Principal
Kottakkal Farook Arts and Science College

Subject: Request for Permission to Conduct a Debate on Language and Communication Skills Programme.

Sir,

I hope this letter finds you in good health and high spirits. On behalf of the Department of English, I am writing to seek your permission to organize a debate on February 6, 2020, as part of our ongoing Language and Communication Skills Programme.

The objective of this debate is to enhance our students' proficiency in English, improve their public speaking abilities, and foster critical thinking skills. We believe that such an event will provide an excellent platform for our students to articulate their ideas confidently and engage in intellectual discussions.

We propose to conduct the debate in the college seminar hall from 2 PM to 4 PM. The event will be supervised by faculty members from the English Department, and we will ensure that all necessary arrangements are made for its smooth execution.

We kindly request your approval to proceed with the planning and execution of this debate. We are confident that this event will significantly benefit our students and contribute to their overall academic and personal development.

Thank you for considering our request. We look forward to your positive response.

Yours sincerely,

Sreenath M
Head of the English Department



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KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE
PIN: 676 503

—
Do you
want to
speak up?

DEBATE

February 6
2020

2PM-4PM

—
SEMINAR HALL



DEPARTMENT OF ENGLISH
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE



Arif
Prof. M. ABDUL AZEEZ
PRINCIPAL
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE
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Report



The Department of English organized a debate on February 6, 2020, as part of the Language and Communication Skills Programme. The event aimed to enhance students' English proficiency, public speaking abilities, and critical thinking skills. The debate provided a platform for students to express their ideas confidently and foster a culture of intellectual discussion within the college. The event took place on February 6, 2020, from 2.00 PM to 4:00 PM in the seminar hall. It saw enthusiastic participation from students across various departments, all eager to showcase their debating skills. The event was supervised by faculty members

from the Department of English to ensure smooth execution.

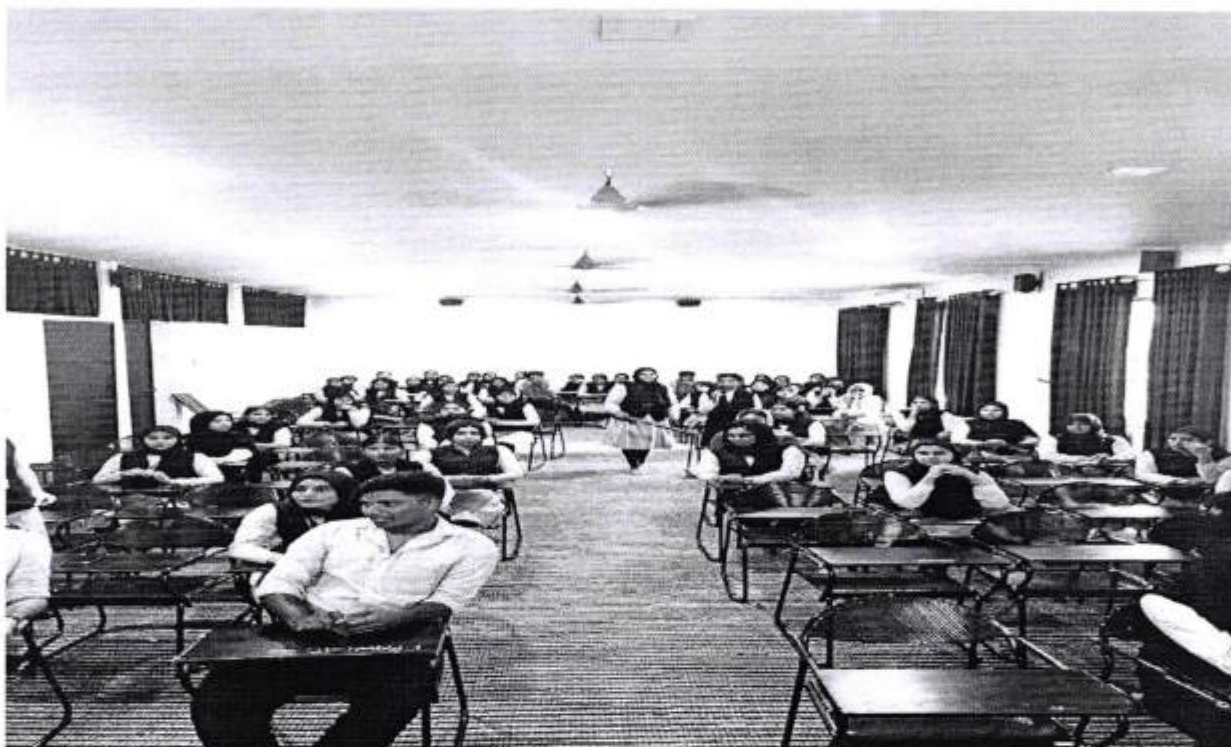
The debate was structured into three main segments: opening statements, rebuttals, and conclusions. Each participant presented their views on the given topics, countered arguments from their peers, and summarized their main points effectively. The judging panel, comprised of experienced faculty members from the Department of English, evaluated participants based on content, delivery, rebuttal, and overall impact. The participants demonstrated significant improvement in their language and communication skills and engaged actively in critical thinking.



The event saw vibrant engagement from both participants and the audience, fostering a dynamic intellectual environment. Feedback from participants and attendees was overwhelmingly positive. Students appreciated the opportunity to



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engage in meaningful discussions and expressed interest in similar future events. The debate not only achieved its objectives but also highlighted the importance of such events in the holistic development of students.

The Department of English extends its heartfelt thanks to the Principal for granting permission to conduct this event, the faculty members for their support and guidance, and the students for their enthusiastic participation. The success of this debate encourages the Department to continue organizing similar programmes in the future to nurture the language and communication skills of our students.



Abdul Azeed
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Debate 2019-20
(40)

**KOTTAKKAL FAROOK ARTS AND SCIENCE COLLEGE
DEPARTMENT OF ENGLISH
PROGRAMME PARTICIPANT LIST**

SL No.	NAME	CLASS & SEMESTER	SIGNATURE
1	Ayisha. P. K	II BA English	<u>Ayisha</u>
2	Lemya. K	"	<u>Lemya</u>
3	Manva	"	<u>Manva</u>
4	SHADHI	"	<u>Shadhi</u>
5	Imthiyas	II BA Politics	<u>Imthiyas</u>
6	Rashida	II BA Politics	<u>Rashida</u>
7	Danish	II Bcom Finance	<u>Danish</u>
8	Astma. V	II BA English	<u>Astma. V</u>
9	Shamla. T	IV BA English	<u>Shamla</u>
10	Rameesa	VI English	<u>Rameesa</u>
11	Sabreena	II BA English	<u>Sabreena</u>
12	Shobika	IV English	<u>Shobika</u>
13	Anusha. C	IV English	<u>Anusha</u>
14	Sivamanjima	IV English	<u>Sivam</u>
15	Lubanaath	IV BA English	<u>Lubanaath</u>
16	Resly. M	"	<u>Resly</u>
17	Prabitha. P	"	<u>Prabitha</u>
18	Hiba	VI English	<u>Hiba</u>
19	Safa	"	<u>Safa</u>
20	Shifa. U	IV BA English	<u>Shifa</u>
21	Jusna. P	II nd BA English	<u>Jusna</u>
22	Jasmiya	II BA English	<u>Jasmiya</u>
23	Sneha. K. K	IV BA English	<u>Sneha</u>
24	Nasriya	"	<u>Nasriya</u>
25	Jaseeka Jasm	"	<u>Jaseeka</u>
26	Sameema	VI English	<u>Sameema</u>
27	Rehna. P	IV English	<u>Rehna</u>
28	Ninna EK	VI English	<u>Ninna</u>



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29	Jinan . M	VI BA English	Jinan.M
30	Asaha Febi	"	Asaha
31	Fahma Roshna	IV BA English	Roshna
32	Nehma . P	"	Nehma
33	Anagha . R. Masar	1)	Anagha R
34	Juhana	"	Juhana
35	SHANA.P	II BA ENGLISH	Shana P
36	Husna . P	"	Husna P
37	Ameera CK	"	Ameera
38	Poonami - A	"	Poonami
39	Akhaya . P	"	Akhaya
40	Haziha K.N	"	Haziha



CO-ORDINATOR

Prof. M. Abdul Azeez
 Prof. M. ABDUL AZEEZ
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