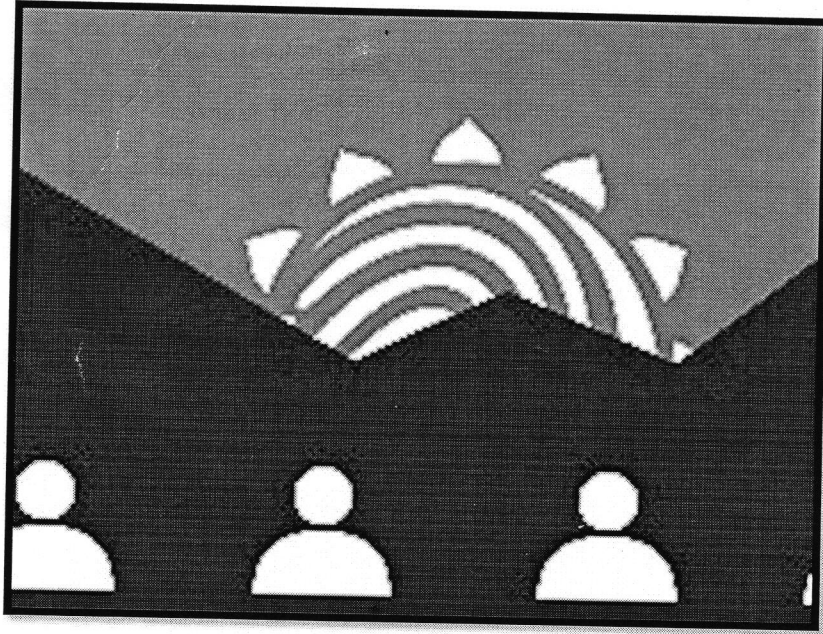


**KOTTAKKAL FAROOK
ARTS & SCIENCE COLLEGE**

PARAPPUR P.O, KOTTAKKAL, MALAPPURAM DISTRICT, KERALA, 676503



**MEETING MINUTES
SC/ST & EQUAL OPPORTUNITY CELL
2018-19**



KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE

PARAPPUR P.O, KOTTAKKAL, MALAPPURAM DISTRICT, KERALA, 676503

Date: June 18, 2018
Time: 10:00 AM
Venue: Seminar Room

Attendees:

- Prof. M. Abdul Azeez (Chairman)
- Liaison officer: Nimisha N (Asst. Professor, Dept. Commerce) *Nimisha*
- Sonish O (Asst. Professor, English) *Sonish*
- Beena Mol NS (Asst. Professor, Mathematics) *Beena*
- Mujeeb TP (Asst. Professor, Commerce) *Mujeeb*

Agenda:

1. Introduction and objectives of the SC/ST & Equal Opportunity Cell.
2. Discussion on the needs assessment survey.
3. Planning orientation programs for newly admitted SC/ST students.

Minutes:

1. The meeting was called to order by Chairman Prof. M. Abdul Azeez.
2. Prof. Azeez provided an overview of the SC/ST & Equal Opportunity Cell's objectives.
3. The committee agreed to conduct a needs assessment survey in July 2018 to identify the specific needs of SC/ST students.
4. It was decided to organize orientation programs for newly admitted SC/ST students in August 2018.
5. Members discussed potential scholarship opportunities and methods to inform students.
6. The meeting concluded with a commitment to regular follow-ups and a next meeting scheduled for September.

Actions Taken:

1. Conducted a needs assessment survey in July 2018.
2. Organized orientation programs in August 2018.
3. Identified and informed students about scholarship opportunities.



M. Abdul Azeez
Chairman

Prof. M. ABDUL AZEEZ
PRINCIPAL
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE
PARAPPUR(P.O) - 676 503


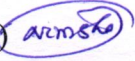
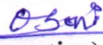
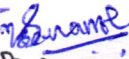
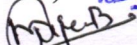


KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE

PARAPPUR P.O, KOTTAKKAL, MALAPPURAM DISTRICT, KERALA, 676503

Date: April 11, 2019
Time: 10:00 AM
Venue: Seminar Room

Attendees:

- Prof. M. Abdul Azeez (Chairman) 
- Liaison officer: Nimisha N (Asst. Professor, Dept. Commerce) 
- Sonish O (Asst. Professor, English) 
- Beena Mol NS (Asst. Professor, Mathematics) 
- Mujeeb TP (Asst. Professor, Commerce) 

Agenda:

1. Review of the needs assessment survey results.
2. Evaluation of the orientation programs.
3. Planning for the next academic year.

Minutes:

1. The meeting began with a review of the needs assessment survey results, which highlighted the need for academic support and scholarships.
2. The orientation programs were evaluated positively, with suggestions for improvements noted.
3. Plans for the next year included implementing mentoring programs and organizing career workshops.
4. The meeting concluded with a discussion on resource allocation for 2019-20.

Actions Taken:

1. Implemented findings from the needs assessment survey.
2. Improved orientation programs based on feedback.
3. Planned mentoring programs and career workshops for 2019-20.




Chairman

Prof. M. ABDUL AZEEZ
PRINCIPAL
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE
PARAPPUR(P.O) - 676 503