


IQAC ACTION TAKEN REPORT 2019-20


Action Plan	Action Taken	Plan Endorsed On	Meeting Reference No
Criterion I - Curricular Aspects			
Review and update the curriculum, integrating Value and Skill-based certificate courses and bridge courses	Exploration of value skill-based courses initiated. Board of Studies meetings scheduled for approval and execution. Efficient enrollment process established via Google Form. First session of certificate courses commenced on 15/06/2019.	4/6/2019	KFASC/IQAC/MINUTES/01/2019-20/19
Implement innovative teaching methodologies like supplemental, experiential, participative learning and problem-solving, with periodic reviews	Student-centered methods, experiential, and participative learning initiated in 2019-20. Regular reviews conducted for improvements.	4/6/2019	KFASC/IQAC/MINUTES/01/2019-20/19
Establish collaborations with regional institutions for academic exchange programmes by June 2019	Collaborations established with regional institutions, facilitating academic exchange programs for faculty and students.	4/6/2019	KFASC/IQAC/MINUTES/01/2019-20/19
Strengthen feedback system on curriculum and staff performance	Systematic analysis of feedback conducted. Relevant initiatives implemented based on feedback.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20
Conduct remedial lectures for slow learners and encourage advanced learners	Remedial coaching classes organized, and advanced learners encouraged to participate in higher-level academic activities.	23-08-2019	KFASC/IQAC/MINUTES/02/2019-20/19




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Criterion II - Teaching, Learning, and Evaluation			
Organize biannual workshops on pedagogy, assessment, and curriculum design	Faculty development programs were conducted, focusing on effective pedagogy, assessment methods, and curriculum design.	15-12-2019	KFASC/IQAC/MINUTES/03/2019-20/19
Establish student-centered teaching-learning methods	Student-centered teaching methods were initiated, with regular reviews conducted to ensure effectiveness.	4/6/2019	KFASC/IQAC/MINUTES/01/2019-20/19
Prepare and adhere to academic calendar and plans	The academic calendar for 2019-20 was finalized and followed throughout the year. Teaching plans adhered to by all departments.	4/6/2019	KFASC/IQAC/MINUTES/01/2019-20/19
Evaluate students' learning levels to identify slow and advanced learners	Evaluation methods were enhanced to assess learning levels, with tailored programs for both slow and advanced learners.	23-08-2019	KFASC/IQAC/MINUTES/02/2019-20/19
Implement experiential learning to identify areas for improvement	Experiential learning was integrated into the curriculum to identify and address areas for student improvement.	4/6/2019	KFASC/IQAC/MINUTES/01/2019-20/19
Maintain the current ratio of students to mentors	The current mentor-mentee ratio was maintained, ensuring personalized guidance for students.	23-08-2019	KFASC/IQAC/MINUTES/02/2019-20/19
Organize induction programs and bridge courses for students	Comprehensive induction programs and bridge courses were organized for first-year students, with phased sessions planned by the Academic Committee.	23-08-2019	KFASC/IQAC/MINUTES/02/2019-20/19
Organize remedial coaching classes	Remedial coaching classes were conducted, focusing on areas identified during student evaluations.	23-08-2019	KFASC/IQAC/MINUTES/02/2019-20/19



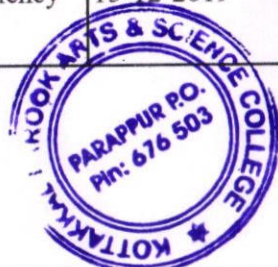

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Criterion III - Research, Consultancy, and Extension

Encourage faculty members to pursue higher education, attend conferences, and publish research papers	Faculty members were encouraged to pursue higher education, attend conferences, and publish research papers, with several achieving professional development milestones.	4/6/2019	KFASC/IQAC/MINUTES/01/2019-20/19
Organize seminars, guest lectures, and workshops featuring renowned academicians and industry experts	Monthly seminars, lectures, and workshops were organized, featuring renowned academicians and industry experts.	4/6/2019	KFASC/IQAC/MINUTES/01/2019-20/19
Promote extension activities both at the institution and department levels	Students engaged in extension activities fostering community service and outreach, with one such initiative undertaken every semester, except the sixth, enriching their learning and fostering social responsibility.	4/6/2019	KFASC/IQAC/MINUTES/01/2019-20/19

Criterion IV - Infrastructure and Learning Resources

Upgrade classrooms with modern audio-visual equipment and digital resources by June 2020	Expansion of ICT-equipped classrooms undertaken to enhance teaching methods and upgrade learning environments.	15-12-2019	KFASC/IQAC/MINUTES/03/2019-20/19
Enhance the D Space library with an additional collection of books, journals, and other digital resources by September 2020	Steps taken to enhance the D Space library with more books, journals, and digital resources.	15-12-2019	KFASC/IQAC/MINUTES/03/2019-20/19
Upgrade cloud-based dedicated language lab to facilitate language learning and proficiency development by December 2019	Cloud-based language lab upgraded, supporting language learning and proficiency development.	15-12-2019	KFASC/IQAC/MINUTES/03/2019-20/19



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Create a flexible, technology-enabled learning environment to support remote learning and collaboration by March 2020	Tech-enabled learning atmosphere fostered to support remote education and collaboration.	15-12-2019	KFASC/IQAC/MINUTES/03/2019-20/19
Enable access to D Space Library module at home	Steps initiated to allow home access to the D Space Library module, improving resource accessibility for students.	15-12-2019	KFASC/IQAC/MINUTES/03/2019-20/19
Criteria 5- Student Support and Progression			
Continue with mentorship program by January 2020 to provide academic and career guidance to students.	Comprehensive mentor system implemented for continuous counseling and support for students.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20
Conduct semester skill development workshops focusing on communication, critical thinking, and employability skills and certificate courses for skill development.	Skill development workshops conducted each semester. Certificate courses established for enhancing employability skills.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20
Encourage participation of students in extracurricular activities in state, national & international level.	Active participation encouraged in various extracurricular activities at state, national, and international levels.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20
Offer scholarships and financial aid by the Alumni and staff to meritorious and economically disadvantaged students, with applications opening in April 2020.	Scholarships and financial aid offered to deserving students. Application process streamlined and initiated by April 2020.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20



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Ensure guidance for competitive exams and career counseling.	Career counseling sessions and guidance for competitive exams provided through the Career Advising and Counseling Cell.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20
Criteria 6- Governance, Leadership, and Management			
Develop a comprehensive strategic plan that outlines the institution's mission, vision, and goals.	A comprehensive strategic plan was developed, clearly outlining the institution's mission, vision, and goals.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20
Establish an advisory committee to overview the Value and Skill-based Courses and Experiential learning through extension and outreach programmes.	An advisory committee was established to oversee the Value and Skill-based Courses and experiential learning initiatives.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20
Restructure a mentoring program for new faculty members to promote professional development and leadership skills, especially in ERP, language lab, and examination system.	The mentoring program for new faculty members was restructured to focus on professional development and leadership skills, particularly in ERP, language lab, and examination system.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20
Criteria 7- Institutional Values and Best Practices			
Promote a culture of inclusivity, gender sensitivity, and social responsibility through seminars, workshops, and awareness programs, with at least one event per semester.	Seminars, workshops, and awareness programs were organized each semester to promote inclusivity, gender sensitivity, and social responsibility.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20



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Adopt inclusive and learner-centered teaching methods that cater to the diverse needs of students.	Inclusive and learner-centered teaching methods were implemented to address the diverse needs of students.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20
Foster a culture of transparency, accountability, and continuous improvement through periodic evaluations and feedback.	Periodic evaluations and feedback were conducted to foster transparency, accountability, and continuous improvement within the institution.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20
Ensure the institution's academic and administrative processes are efficient, effective, and transparent, using technology as needed.	Efforts were made to ensure that the academic and administrative processes are efficient, effective, and transparent, with the incorporation of necessary technology.	3/1/2020	KFASC/IQAC/MINUTES/04/2019-20/20



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